

CITY OF VANCOUVER
REGULAR COUNCIL MEETING

A regular meeting of the Council of the City of Vancouver was held on Tuesday, April 2, 1974, in the Council Chamber at approximately 2.00 p.m.

PRESENT. Mayor Phillips.
Aldermen Bowers, Gibson, Harcourt,
Hardwick, Linnell, Marzari, Massey,
Pendakur, Rankin and Volrich.

CLERK TO THE COUNCIL: D.H. Little.

PRAYER.

The proceedings in the Council Chamber were opened with prayer.

'IN CAMERA' MEETING.

The City Clerk reported that the 'In Camera' Committee approved the items for the 'In Camera' meeting to be held later in the day.

ADOPTION OF MINUTES

MOVED by Ald. Pendakur
SECONDED by Ald. Gibson.

THAT the Minutes of the Regular Council Meeting dated March 19, 1974, be adopted, with the exception of the 'In Camera' portion.

- CARRIED UNANIMOUSLY.

VARIATION OF AGENDA.

MOVED by Ald. Gibson,
SECONDED by Ald. Hardwick

THAT the Agenda be varied to permit consideration of Motions at this time.

- CARRIED UNANIMOUSLY.

MOTION.

Spanish Banks Erosion Project.

MOVED by Ald. Harcourt
SECONDED by Ald. Bowers.

"THAT WHEREAS the City and Board of Parks and Public Recreation have commenced an action in the Supreme Court of British Columbia against Peter Chataway et al under Action No. 30248;

AND WHEREAS the City and the Board of Parks and Public Recreation have applied for an interlocutory injunction in the said action to restrain the Defendants from entering upon, watching and besetting and from harassing, hindering, obstructing and/or interfering with the Plaintiffs, their agents, servants, employees, contractors and others in the conduct of its operations and activities, on or about that part of "Wreck Beach" more particularly described in the Notice of Motion;

AND WHEREAS in order to obtain an interlocutory injunction as set forth above it is necessary for the City of Vancouver to give its undertaking to abide by any Order the Supreme Court of British Columbia may make as to damages should the Court be of the opinion that the Defendants or any of them have suffered damages as a result of the Order of the Court;

THEREFORE BE IT RESOLVED that the City of Vancouver hereby undertakes to abide by any Order the Supreme Court of British Columbia may make as to damages should the said Court hereafter be of the opinion that the Defendants in the action or any of them shall have suffered any damages by reason of the Court granting an interlocutory injunction in the said action."

- CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE.

MOVED by Ald. Linnell.

SECONDED by Ald. Hardwick.

THAT the Council resolve itself into Committee of the Whole,
Mayor Phillips in the Chair.

- CARRIED UNANIMOUSLY.

UNFINISHED BUSINESS

1. Safeway Development Application
41st Avenue between Dunbar and Collingwood.

Mr. James McCrum, of 3549 West 40th Avenue, appeared before Council and filed a brief asking that current application of Canada Safeway Ltd., for certain development at 3535 West 41st Avenue be refused and the C-2 local commercially zoned area be down-zoned to C-1, including the area between Collingwood on the East, to the lane between Dunbar and Alma on the West, and from 39th Avenue, on the North to the lane between 42nd Avenue and 41st Avenue on the South, with the exception of Lot 43 and Lot 44, in Block 8, which be re-zoned from C-2 Commercial to RS-1. Certain other requirements of Canada Safeway are requested in the brief. The delegation submitted a petition signed by just under one hundred persons in support of the position taken.

A Memorandum of information on the development was filed by the Zoning Planner under date of April 2, 1974.

MOVED by Ald. Volrich,

THAT this whole matter be referred to the Community Development Committee for consideration and to meet with parties concerned as considered advisable.

- CARRIED UNANIMOUSLY

2. Re-organization of Police Force.

The Council further considered the following communication under date March 15, 1974, from the Board of Police Commissioners; Acting Chief Constable Winterton speaking in explanation of the matter:

Re: Reorganization of the Police Force

I wish to advise you of the following Resolution passed by the Board of Police Commissioners at its meeting of March 14th, 1974:

"Assistant Chief Constable Winterton submitted for the consideration of the Board a revised organizational structure of the Force. He said that the Board had previously approved an increase in the number of Deputy Chief Constables from one to three and further changes were required to clearly define the duties and responsibilities of the various divisions and sub-divisions of the Force. He furnished the Board with copies of a Proposed Organization Chart and explained the reasons for the proposed changes. He recommended the following additions and alterations to the authorized establishment:

1. The authorized establishment of Inspectors to be increased from twenty-one to twenty-three - one to be assigned to the Planning and Research Section and one to be assigned to the Communications Section. The position of Staff Sergeant in the Planning and Research Section to be abolished, effective April 1st, 1974.
2. The establishment of the position of Inspector - Administrative Aide to the Patrol Superintendent. The position of Staff Inspectors i/c Patrol Operation to be abolished, effective April 1st, 1974.

CONTD.....

UNFINISHED BUSINESS

Re-organization of the Police Force.(Contd)

- 3. The establishment of the position of Staff Inspector i/c Staff Development Division, effective when the Jail and Court Functions are transferred to the Provincial Government. The position of Staff Inspector i/c Detention and Services to be abolished at the same time.
- 4. The position of Inspector i/c Information and Communications to be reclassified to Staff Inspector, effective April 1st, 1974.
- 5. The reclassification of four positions in the Field Operations Division from Sergeant to Staff Sergeant to provide a second in command in each of the four Patrol Districts, effective April 1st, 1974.
- 6. The establishment of an additional Clerk Stenographer position to be assigned to the office of the Deputy Chief Constable i/c Field Operations, effective April 1st, 1974.
- 7. The position of Supervisor of the Records Branch of the Information and Communications Section to be reviewed for the purpose of establishing classification and salary.
- 8. The sum of \$2,175 to be provided for furniture and equipment for the office of the Deputy Chief Constable i/c Field Operations.

MOVED,

'THAT the recommendations of the Assistant Chief Constable with regard to the reorganization of the Force be approved and that City Council be requested to consider authorizing the additional funds required.'

- CARRIED"

MOVED by Ald. Bowers,

THAT, pursuant to recommendation of the Police Commission, the recommendations of the Acting Chief Constable set out in the foregoing communication, with regard to re-organization of the Police Force, be approved, and the additional funds required be appropriated accordingly.

- CARRIED UNANIMOUSLY.

Vancouver Centre Development Ltd.

Further consideration was given to motion of Alderman Harcourt laid on the table on February 26, 1974, and after due consideration it was again presented by him as follows:-

MOVED by Ald. Harcourt

THAT the following recommendation of the Corporation Counsel in respect of approval of the proposed lease agreement between City of Vancouver and the Vancouver Centre Development Limited, be approved:

CONTD. . . .

Vancouver Centre Development Limited (Contd.)

"Recommended that the said Agreement to Lease between the City and Vancouver Centre Development Limited be approved and that when completed in final form the same be executed by the Mayor and the City Clerk and the seal of the City affixed thereto and FURTHER that the Corporation Counsel be authorized to make application for an Order-in-Council permitting the registration of the said Block 53 Undersurface Lease when the same is executed by the parties."

- CARRIED

(Ald. Gibson, Linnell, Rankin and Volrich voted against the Motion.)

During consideration of the foregoing item, a communication was received from Douglas, Symes & Brissenden, Solicitors for the Vancouver Centre Development Ltd., commenting on the whole matter.

MOVED by Ald. Hardwick
THAT this communication be received.

- CARRIED

(Ald. Bowers, Gibson, Linnell and Rankin voted against the Motion)

COMMUNICATIONS OR PETITIONS.

1. Vancouver College - Grant.

A request was received from Vancouver College for an opportunity to be heard by Council again in connection with a grant request regarding Local Improvement taxes.

MOVED by Ald. Volrich
THAT a grant equal to the commuted value of the Local Improvement taxes for Street Lighting as applied against the Vancouver College, be approved.

- CARRIED BY THE
REQUIRED MAJORITY.

(Ald. Bowers, Massey and Pendakur voted against the Motion)

2. West Broadway Citizens Committee
Condominium Development in Kitsilano

A request was received from the West Broadway Citizens Committee for an opportunity to appear before Council in respect of High-rise and Condominium Development in Kitsilano.

MOVED by Ald. Harcourt
THAT this communication be referred to the Kitsilano Local Area Planning and Steering Committee and the Director of Planning, as one of the early items for consideration in the Kitsilano Local Area Planning.

- CARRIED UNANIMOUSLY.

3. Fire Safety in High-rise Buildings.

A resolution was received from the Corporation of the City of Hamilton asking Council's endorsement in respect of sprinkler systems in High-rise buildings.

MOVED by Ald. Volrich
That this communication be deferred for consideration when a report is received from the Council's Special Committee appointed on December 11, 1973, in respect of fire safety in High-rise buildings.

- CARRIED UNANIMOUSLY.

COMMUNICATIONS OR PETITIONS (Contd.)

4. Vancouver Heritage Advisory Board

- (a) Appointment of Council Member.
- (b) Secretarial Honorarium.
- (c) Out-of-pocket expenses.

The Council noted a resolution from the Vancouver Heritage Advisory Board asking consideration be given to a Council member being appointed to that Board, subject to the prevailing by-law being changed accordingly.

MOVED by Ald. Hardwick

THAT the Corporation Counsel be requested to prepare amendments to the Vancouver Heritage Advisory Board By-law as follows, for Council consideration:

- (a) to provide for a Council member to be appointed to the Vancouver Heritage Advisory Board,
- (b) to provide for the payment of an honorarium to a Board member acting as Secretary,
- (c) the payment of out-of-pocket expenses to Board members.

- CARRIED

(Ald. Rankin voted against the Motion)

5. Ice Rinks - Britannia and other Rinks.

On March 19, 1974, Council received a report in respect of the Britannia Community Services Centre Ice Rink, including reference to other Ice Rinks, as approved by the plebiscite to the voters on October 24, 1973, and referred the whole matter at that time to the Park Board for a report back to Council with a total plan for Community Ice Rinks as being considered by that Board. The Park Board responded by letter dated March 27, resolving as follows:

"That the Ice Rink Study Group be advised the Board wants to hold a special meeting to which members of the City Council will be invited as soon as possible to hear a representation by the Ice Rink Study Group on final recommendations for ice rinks."

MOVED by Ald. Bowers

THAT the Park Board be advised Council wishes to meet with them on this matter as soon as possible, and at such meeting community interested groups be invited to be present.

- CARRIED UNANIMOUSLY

In the Park Board letter the following resolution is also noted:

"That the design and construction of the Britannia Ice Rink proceed with the intent that the project costs be kept to \$1,000,000."

MOVED by Ald. Bowers,

THAT the foregoing resolution of the Park Board respecting design and construction of the Britannia Ice Rink be approved,

COMMUNICATIONS OR PETITIONS (Contd)

FURTHER THAT

- '1. Downs/Archambault + Britannia Design be instructed to carry on with preparing the working drawings in consultation with Northern Construction.
- 2. Council approve a fee of \$5,000 for assistance by Northern Construction in developing final working drawings leading towards management contract, and on the understanding that if the contract proceeds, this \$5,000 will be absorbed in the management fee.
- 3. Council agree to the system of a management contract with upset price arrangement for the Britannia Ice Rink.
- 4. Northern Construction be requested to submit an upset price, a management fee and a price for the general contractor's part of the work.'

- CARRIED UNANIMOUSLY.

6. Appointment of Special Committee
re Vancouver City Planning Commission

The Council at its last meeting appointed a Special Committee to examine the role of Vancouver City Planning Commission. In this regard the Mayor, by letter of March 28, 1974, recommended members be appointed to the Special Committee as follows:

Alderman Massey (Chairman)
Aldermen Bowers, Hardwick and Pendakur.

MOVED by Ald. Hardwick

THAT, pursuant to recommendation of the Mayor, the foregoing members of Council be appointed to the Special Committee accordingly.

- CARRIED UNANIMOUSLY.

7. Appointment of Civic Chaplain.

MOVED by Ald. Pendakur

THAT, pursuant to recommendation of the Mayor, the Reverend George A. Baxter of Trinity Baptist Church be appointed Civic Chaplain for the quarter commencing April, 1974.

- CARRIED UNANIMOUSLY.

BOARD OF ADMINISTRATION, DEPARTMENT
& OTHER REPORTS

A. BOARD OF ADMINISTRATION
General Report, March 29, 1974

The Council considered this report which contains two clauses identified as follows:

- Cl. 1 Water Main Installations - West End
- Cl. 2 Tender No. 35-73-13 Item 3 - 85 Horsepower Tractor-Hoe-Loaders

The Council took action as follows:

Water Main Installations -
West End (Clause 1)

MOVED by Ald. Linnell,

THAT the recommendation of the Board of Administration contained in this Clause be approved.

- CARRIED UNANIMOUSLY

Tender No. 35-73-13 Item 3 - 85
Horsepower Tractor-Hoe-Loaders (Clause 2)

MOVED by Ald. Linnell,

THAT the recommendation of the Board of Administration contained in this clause be approved.

- CARRIED

(Aldermen Bowers, Gibson and Pendakur
voted against the motion)

Building and Planning Matters (March 29th, 1974)

The Council considered this report which contains three clauses identified as follows:

- Cl. 1. 1971 Census Tract Data
- Cl. 2 Revisions to Entrance to City Hall
and Additional Parking Space
- Cl. 3 Centennial Museum & Planetarium Workshop

The Council took action as follows:

1971 Census Tract Data (Clause 1)

MOVED by Ald. Marzari,

THAT the recommendation of the Board of Administration contained in this clause be approved.

- CARRIED UNANIMOUSLY

Revisions to Entrance to City Hall
and Additional Parking Space (Clause 2)

In considering this clause, it was
MOVED by Ald. Bowers,

THAT the Board of Administration be granted authority to employ consultants to carry out the investigations referred to at an estimated cost of \$3,000.00.

- CARRIED

(Alderman Rankin voted against the motion)

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

BOARD OF ADMINISTRATION
General Report (March 29, 1974)
Continued

Building & Planning Matters (March 29) Cont'd

Centennial Museum & Planetarium
Workshop (Clause 3)

MOVED by Ald. Bowers,
THAT the recommendation of the Board of Administration
contained in this clause be approved.

- CARRIED UNANIMOUSLY

Finance Matters (March 29, 1974)

The Council considered this report which contains seven clauses
identified as follows:

- Cl. 1 City Clerk's Department - Staffing
Requirements
- Cl. 2 Permits and Licenses Department - Plumbing
Inspections, Staffing Requirements
- Cl. 3 Finance Department - Revenue and
Treasury Division
- Cl. 4 Consultant Services - 1974 Capital Budget,
False Creek
- Cl. 5 North Fraser Harbour Commissioners
1973 Audited Statements
- Cl. 6 Lodging House By-law - Downtown East Side
Area Enforcement
- Cl. 7 Implementation Twice Annual Tax Billing System.

The Council took action as follows:

MOVED by Ald. Rankin,
THAT the recommendations of the Board of Administration
contained in Clauses 1, 2, 3, 4, 6 and 7 be approved, and Clause 5
be received.

- CARRIED UNANIMOUSLY

Personnel Matters (March 29, 1974)

The Council considered this report which contains two clauses
identified as follows:

- Cl. 1 Business Orientation Programme
- Cl. 2 E.D.P. Audit Course - Attendance
Two Employees Finance Dept.

The Council took action as follows:

MOVED by Ald. Hardwick,
THAT the recommendations of the Board of Administration
contained in these clauses be approved.

- CARRIED UNANIMOUSLY

(Property Matters (March 29, 1974)

The Council considered this report which contains five clauses
identified as follows:

- Cl. 1 Rental Review - Lot 6, Block 48, D.L. 182
& 2037, Situated East Side Glen Drive, South
of William Street.
- Cl. 2 Sale of 47th Avenue, East of Collingwood St.

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

BOARD OF ADMINISTRATION
General Report (March 29, 1974)
Cont'd

Property Matters (March 29) Cont'd

- Cl. 3 Execution of modification of Option
to Purchase on 1470 & 1474 East 49th Avenue
- Cl. 4 Lease Renewal - 475 Main Street
- Cl. 5 Demolitions

The Council took action as follows:

MOVED by Ald. Harcourt,
THAT the recommendations of the Board of Administration
contained in Clauses 1 to 4 inclusive, be approved, and Clause 5 be
received.

- CARRIED UNANIMOUSLY

B. DEPARTMENTAL GENERAL REPORT
March 29, 1974

Building and Planning Matters

The Council considered this report which contains two clauses
identified as follows:

- Cl. 1 Submissions on the Report "Downtown
Vancouver - Proposed Goals"
- Cl. 2 Execution of Modification Agreement
Lot "B", Blks 13 & 14 of Blk 1 South,
D.L. 526 and of D.L. 316, Plan 13922

The Council took action as follows:

Submissions on the Report "Downtown
Vancouver - Proposed Goals" (Clause 1)

In this clause the Director of Planning recommends the following:

"It is recommended that the report on submissions
to Downtown Vancouver - Proposed Goals be received
for information and be made available to all those
interested in Downtown planning."

MOVED by Ald. Hardwick,
THAT the foregoing recommendation of the Director of Planning
be approved.

- CARRIED UNANIMOUSLY

Execution of Modification Agreement
Lot "B" Blocks 13 & 14 of Blk 1 South,
D.L. 526 and of D.L. 316, Plan 13922 (Clause 2)

MOVED by Ald. Hardwick,
THAT the recommendations of the Director of Legal Services
contained in this report be approved.

- CARRIED UNANIMOUSLY

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

DEPARTMENTAL GENERAL REPORT
(March 29, 1974) Cont'd

License & Claim Matters (March 29)

Re Insurance Requirements
for Vehicles for Hire

In this report the Corporation Counsel recommends Section 14 of the Vehicles for Hire By-law and relating to City's Insurance Requirements be repealed.

MOVED by Ald. Harcourt,
THAT the recommendation of the Corporation Counsel be approved.

- CARRIED UNANIMOUSLY

C. Kitsilano Local Area Planning Office

The Board of Administration submitted the following report, under date of March 29th, 1974:

"City Council at its meeting of February 26, 1974 when dealing with the Minutes of the Standing Committee on Community Development of February 20, 1974 resolved that:

"The recommendations (d) and (f) of the Committee set out for approval in principle be referred to the Board of Administration."

Recommendation (d) of the Standing Committee reads:

"That the recommendation of the Director of Personnel Services re. classification of the two temporary positions which have been concurred by the Business Manager of the V.M.R.E.U. be approved."

AND Recommendation (f) reads:

"That the budget for the Kitsilano Planning Program estimated at \$42,128.00 for the period of January 1, 1974 to December 31, 1974, be approved."

Your Board has reviewed the requirements of the Kitsilano Local Area Planning Office and submits the following revised estimate of costs for 1974 and an indication of annual costs.

These costs do not include the salary of the permanent Planner II who will be assigned as Project Head. At the mid-range of Pay Grade 30 the annual cost including fringe benefits of this permanent employee amounts to \$19,561.00. For the eight month period in 1974 the salary and fringe benefits for the Planner II are estimated to amount to \$13,041.00.

The Supervisor of Property & Insurance has located a suitable "store front" office at 2384 West 4th Avenue. In order to hold the premises for the City's purposes, rent for the month of April in the amount of \$600 has been agreed upon. Subject to City Council approval, a lease is to be executed on the following terms and conditions:

- Lease term to be 2 years with right of renewal for a further 2 years.
- Rent payable to be \$600 per month commencing April 1, 1974.
- City of Vancouver to be responsible for payment of heat, light, water rates, janitor services, and taxation escalation over the base year 1974.

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)Kitsilano Local Area Planning Office
(Cont'd)

- The Lessor to pay property taxes, building and plate glass insurance, and be responsible for building maintenance.
- The Lease to be drawn to the satisfaction of the Corporation Counsel and the Supervisor of Property and Insurance.

Certain items of deferred maintenance are to be carried out to the satisfaction of the Assistant Director, Building Construction & Maintenance Division, prior to the commencement of the Lease term.

The floor area is approximately 1900 sq.ft. and the rental amounts to approximately \$3.50 per sq.ft. per annum. The Chief Fire Warden has inspected the premises and has agreed that small meetings not exceeding 25 persons can be held in these office premises. The larger meetings must be held elsewhere.

REVISED ESTIMATE OF COSTS

| | <u>1974</u> <u>8 Months</u> | <u>Annual</u> |
|---|--------------------------------|-----------------|
| Salaries - Additional Temporary Positions * | | |
| Planning Asst. III, PG.21, (\$883-1056) | \$ 9,064. | \$10,596 |
| Clerk-Steno II, PG.10, (\$559-644) | 4,472 | 6,708 |
| Fringe Benefits 8% | 1,082 | 1,384 |
| | <u>\$14,618</u> | <u>\$18,688</u> |
| Overtime - Pl'r II & Pl'r Asst. III) | | |
| Temporary Help (2) | 2,250 | 3,000 |
| Auto allowances | 150 | 200 |
| | <u>\$17,018</u> | <u>\$21,888</u> |
| Consultants - use of consultants and retainers to be established as program develops. | | |
| Insurance | \$ 50 | \$ 50 |
| Rent of Premises \$600 p.m. (A) | 5,400 | 7,200 |
| Utilities | 450 | 600 |
| Janitor Services | 400 | 600 |
| Telephone \$70 p.m. | 560 | 840 |
| Miscellaneous | 150 | 200 |
| Rental of Meeting Halls | 400 | 400 |
| | <u>\$ 7,410</u> | <u>\$ 9,890</u> |
| Office & Drafting Supplies | \$ 450 | \$ 600 |
| Printing & Advertising | 4,500 | 6,000 |
| | <u>\$ 4,950</u> | <u>\$ 6,600</u> |
| (A) Rental effective April 1, 1974 | | |
| Total Operating Budget) | | |
| excluding Permanent Staff) | <u>\$29,378</u> | <u>\$38,378</u> |
| <u>New & Non-Recurring</u> | | |
| Telephone Installation | \$ 110 | |
| Moving costs | 150 | |
| Furniture & Equipment (B) | 3,300 | |
| Partitions | 2,000 | |
| Initial Drafting Supplies | 300 | |
| Painting rented premises | 500 | |
| | <u>\$ 6,360</u> | |

* Temporary for a two year period.

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BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Kitsilano Local Area Planning Office
(Cont'd)

(B) Includes new and used furniture,
drafting equipment, desk lamps
and mats.

Total Estimate for 1974 -)
excluding permanent staff) \$35,738

Your Board RECOMMENDS that the sum of \$35,738.00 be provided from Contingency Reserve for the Kitsilano Local Area Planning Office in 1974 and further, that Corporation Counsel be authorized to draw a Lease for the use of the premises at 2384 West 4th Avenue in accord with terms outlined above.

A copy of this report has been given to the Business Manager of the Vancouver Municipal & Regional Employees' Union.

MOVED by Ald. Volrich,

THAT the foregoing recommendation of the Board of Administration be approved.

- CARRIED UNANIMOUSLY

D. Report of the Standing Committee on
Social Services, March 14, 1974

The Council considered this report which contains five clauses identified as follows:

- Cl. 1 Alternate Accommodation to the Bridge "Y"
- Cl. 2 Bayview Community School Director
- Cl. 3 Lookout Bus Tours - Grant Request
- Cl. 4 Y.W.C.A. & Vancouver Rental Aid
Housing Relocation Proposals
- Cl. 5 Emergency Accommodation

The Council took action on this report as follows:

Alternate Accommodation to the(Bridge "Y")
(Clause 1)

In connection with this clause, Alderman Rankin reported that the Minister of Human Resources has advised the Government is agreeable to utilizing the Continental Hotel (Bridge "Y") Building for Single Persons over 60, and to the operation of the Mariners Club Building by the Y.W.C.A. as a hostel for young women, both schemes to be subject to satisfactory financial arrangements.

MOVED by Ald. Rankin,

THAT the information contained in this clause be received.

- CARRIED UNANIMOUSLY

Bayview Community School Director
(Clause 2)

MOVED by Ald. Rankin,

THAT the first recommendation in this clause approving the recommendation of the Director of Social Planning re \$10,000.00 grant to the Vancouver School Board be approved.

- CARRIED BY THE REQUIRED
MAJORITY

(Alderman Linnell voted against the motion)

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of Standing Committee on
Social Services, March 14, 1974
(Cont'd)

Bayview Community School Director
(Clause 2)

MOVED by Ald. Rankin,
THAT the FURTHER recommendation in this clause respecting a
meeting between the School Board and the Social Services Committee,
be approved.

- CARRIED UNANIMOUSLY

Lookout Bus Tours - Grant Request
(Clause 3)

MOVED by Ald. Rankin,
THAT the first recommendation in this clause re a grant in
the amount of \$400.00 per month for a two month period, effective
April 1st, 1974, to enable "Lookout" to continue and expand its
bus tours, be approved.

- CARRIED BY THE REQUIRED
MAJORITY

(Alderman Linnell voted against the motion)

MOVED by Ald. Rankin,
THAT the further recommendation of an additional grant of
\$400.00 per month from June 1st, 1974 to December 31st, 1974, be
approved.

- LOST
(Not having received the
required majority)

(Aldermen Bowers, Hardwick, Linnell and Pendakur
voted against the motion)

MOVED by Ald. Rankin,
THAT the second further recommendation respecting the
Director of Social Planning reporting back to the Social Services
Committee in two months' time, be approved.

- CARRIED UNANIMOUSLY

Y.W.C.A. & Vancouver Rental Aid
Housing Relocation Proposals (Clause 4)

MOVED by Ald. Bowers,
THAT the following be approved:

"THAT the YWCA be given a grant of \$40,000.00 (as per
budget attached in Appendix 1 of Social Planning
Department report on YWCA & Vancouver Rental Aid
Housing Relocation Proposals dated March 11, 1974)
to develop and expand their present housing registry
and relocation services over the next 12 months.

FURTHER THAT YWCA grant be conditional on agreement
from them to:

- (a) extend service priorities to senior
citizens, handicapped persons, families
on low and fixed incomes, and persons
in emergency situations.

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BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of Standing Committee on
Social Services, March 14, 1974
(Cont'd)

Y.W.C.A. & Vancouver Rental Aid
Housing Relocation Proposals
(Clause 4 Cont'd)

- (b) through Rental Aid, make all housing listings and related services available to the various local housing registries in City Information Centres.

(That this grant also be conditional upon appropriate sharing arrangements with the Provincial Government as suggested in Appendix 11 of the Social Planning Department report on YWCA & Vancouver Rental Aid Housing Relocation Proposals dated March 11, 1974.)

- CARRIED UNANIMOUSLY AND
BY THE REQUIRED MAJORITY

MOVED by Ald. Rankin,

THAT the grant recommendation of \$33,310.00 to the Vancouver Rental Aid as contained in this clause, together with the recommended conditions set out therein, be approved.

- CARRIED BY THE REQUIRED
MAJORITY

(Aldermen Hardwick and Linnell voted against the motion)

Emergency Accommodation
(Clause 5)

MOVED by Ald. Rankin,

THAT the information contained in this clause be received.

- CARRIED UNANIMOUSLY

During consideration of the foregoing report, other business was dealt with as follows:

PRESENTATION

MR. FREDERICK WELLINGTON "CYCLONE" TAYLOR

Civic Recognition was given to Mr. Fred Taylor, conferred upon him by Resolution of Council on February 5th, 1974.

Formal Recognition was given to this honour at today's meeting by the presentation to Mr. Taylor of a copy of the Page of the Civic Merit Book, in which his achievements are cited in respect of services in fields of public service, together with a Civic Recognition Medal. The Mayor, having made these presentations to Mr. Taylor, then gave him an opportunity of replying. Mr. Taylor expressed his appreciation.

At this point the Council recessed at approximately 4:00 p.m., and, following an 'In Camera' meeting in the Mayor's Office, recessed to re-convene in Open Council.

The Council reconvened in Open Session in the Council Chamber at approximately 4:40 p.m., with the same members present.

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

E. Report of the Standing Committee on Waterfront, March 14, 1974

The Council considered this report which contains three clauses identified as follows:

- Cl. 1 Marathon Realty Proposal for City Centre Waterfront
- Cl. 2 D.P.A. No. 65814 and No. 65816, 2115 Commissioner Street
- Cl. 3 D.P.A. No. 65844, 2415 Commissioner Street

Marathon Realty Proposal for City Centre Waterfront (Clause 1)

MOVED by Ald. Pendakur,
THAT this clause be received for information after striking out in the first part of the Resolution, the words, "in 3 weeks time".

- CARRIED UNANIMOUSLY

(This part of the Resolution, therefore, as amended, will read as follows:

"THAT the Marathon Realty Report (Phase 3) be referred to the Board of Administration for review, in consultation with appropriate officials and the Bureau of Transit, for report back to the Standing Committee on Waterfront with comments, at which time the Committee would give further consideration to the proposal.")

D.P.A. No. 65814 and No. 65816, 2115 Commissioner Street, B.C. Ice and Cold Storage Ltd. (Clause 2)

MOVED by Ald. Pendakur,
THAT the information submitted by the Committee in this clause be received.

- CARRIED UNANIMOUSLY

D.P.A. No. 65844, 2415 Commissioner Street Passenger Facilities at Terminal Dock (Clause 3)

MOVED by Ald. Pendakur,
THAT the information submitted by the Committee in this clause be received.

- CARRIED UNANIMOUSLY

F. Report of the Standing Committee on Housing, March 19, 1974

The Council considered this report which contains four clauses identified as follows:

- Cl. 1. Progress Report: Enforcement of fire By-law in Skid Road
- Cl. 2 Anchor Hotel
- Cl. 3 (a) Skid Road - Communication of Requirements of New Lodging House By-law to Chinese-Speaking Lodging House Operators in the Downtown Eastside

Regular Council, April 2, 1974 16

Report of the Standing Committee on
Housing, March 19, 1974 (Cont'd)

- (b) Petition to Remove Section 7(f) from
the Lodging House By-law
Cl. 4 Semlin Drive Family Housing Scheme

The Council took action on this report as follows:

Progress Report: Enforcement of
Fire By-law in Skid Road
(Clause 1)

MOVED by Ald. Harcourt,

THAT the Resolution of the Committee contained in this clause
be approved.

- CARRIED UNANIMOUSLY

Anchor Hotel
(Clause 2)

MOVED by Ald. Harcourt,

THAT the information submitted by the Committee in this clause
be received.

- CARRIED UNANIMOUSLY

Skid Road - Communication of Requirements
of New Lodging House By-law to Chinese-
Speaking Lodging House Operators in the Down-
Town Eastside (Clause 3 a)

MOVED by Ald. Harcourt,

THAT the information submitted by the Committee in Part (a) of
this clause be received.

- CARRIED UNANIMOUSLY

Petition to Remove Section 7(f) from the
Lodging House By-law
(Clause 3 b)

MOVED by Ald. Harcourt,

THAT the information submitted by the Committee in Part (b) of
this clause be received.

- CARRIED UNANIMOUSLY

Semlin Drive Family Housing Scheme
(Clause 4)

MOVED by Ald. Harcourt,

THAT this clause be tabled to the next Council meeting in order
that the appropriate officials may be present.

- CARRIED UNANIMOUSLY

G. Report of the Standing Committee on
Social Services, March 21, 1974

The Council considered this report which contains five clauses
identified as follows:

- Cl. 1 Mental Patients Association
- Cl. 2 Coast Foundation Society
- Cl. 3 Request for Space in North Area Unit Building
- Cl. 4 Management of West End Services Centre
- Cl. 5 Killarney Community Centre

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of the Standing Committee on
Social Services, March 21, 1974 (Cont'd)

The Council took action on this report as follows:

Mental Patients Association
(Clause 1)

MOVED by Ald. Rankin,
THAT the recommendations of the Committee contained in this
clause be approved.

- CARRIED UNANIMOUSLY

Coast Foundation Society
(Clause 2)

MOVED by Ald. Rankin,
THAT the recommendation of the Committee contained in this
clause be approved.

- CARRIED UNANIMOUSLY

Request for Space in North Area
Unit Building (Clause 3)

MOVED by Ald. Rankin,
THAT the information contained in this clause be received,
after the Resolution is changed to read as follows:

"THAT the delegation from Child Care Federation
be received."

*Underlining indicates change.

- CARRIED UNANIMOUSLY

Management of West End Services Centre
(Clause 4)

MOVED by Ald. Harcourt,
THAT the recommendation of the Committee contained in this
clause be approved.

- CARRIED UNANIMOUSLY

Killarney Community Centre
(Clause 5)

MOVED by Ald. Harcourt,
THAT the information submitted by the Committee contained in
this clause be received.

- CARRIED UNANIMOUSLY

H. Report of the Standing Committee on
Finance and Administration, March 21, 1974

The Council considered this report which contains five clauses
identified as follows:

- Cl. 1 Cultural Grants (A to F)
- Cl. 2 Store Closing Hours
- Cl. 3 Potential Changes in Taxation Policy
- Cl. 4 Dog Pound Operation
- Cl. 5. Analysis of City's Accident Cost Experience
from 1969 to Date & Activities of Safety Division

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BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of the Standing Committee on
Finance and Administration, March 21,
(Cont'd)

The Council took action as follows:

Cultural Grants
(Clause 1)

Part A

MOVED by Ald. Bowers,
THAT, with the exception of the applications of:

Anna Wyman
Vancouver East Cultural Centre

the Committee's recommendation of approval in respect of various grants named in Clause 1 A, be approved, subject to the various conditions attached by the Committee in its report.

- CARRIED UNANIMOUSLY

MOVED by Ald. Bowers,
THAT any of the organizations affected by the foregoing action of Council wishing to appeal Council's decision, be granted the opportunity to do so at the next meeting of Council.

- CARRIED UNANIMOUSLY

MOVED by Ald. Bowers,
THAT in respect of the Anna Wyman and Vancouver East Cultural Centre grant applications, such be deferred to the next meeting of Council for consideration, and the organizations be granted an opportunity of appearing at that time if they so wish.

- CARRIED UNANIMOUSLY

Part B

MOVED by Ald. Bowers,
THAT the Committee's recommendations in Clause 1, Part B in respect of a grant to the Vancouver Art Gallery, be approved.

- CARRIED UNANIMOUSLY

Part C & D

MOVED by Ald. Bowers,
THAT the actions of the Committee as set out in Clause 1, Parts C & D, respecting the Metropolitan Co-operative and the Vancouver Symphony Society, be received for information.

- CARRIED UNANIMOUSLY

Part E

MOVED by Ald. Bowers,
THAT Clause 1, Part E, in respect of miscellaneous grants not being recommended by the Committee, be received for information, and the organizations set out therein be given an opportunity of appearing before Council if they so wish.

- CARRIED UNANIMOUSLY

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of the Standing Committee on
Finance & Administration, March 21
(Cont'd)

Part F

After considering this part of the Clause, it was,
MOVED by Ald. Volrich,
THAT a grant of \$400.00, be approved for the Kiwanis Club.

- CARRIED

(Aldermen Bowers, Linnell and Massey voted
against the motion)

Store Closing Hours
(Clause 2)

In considering this clause, the Council noted a communication from the Barbers' Union Local 120 expressing concern with the Committee's recommendation insofar as hours of Barber Shops are concerned, and asking deferment until a delegation is received from them.

MOVED by Ald. Bowers,
THAT this clause be tabled until delegation arrangements are made with the Union.

- CARRIED

(Alderman Harcourt voted against the motion)

Potential Changes in Taxation Policy
(Clause 3)

MOVED by Ald. Bowers,
THAT the information submitted by the Committee in this Clause, be received.

- CARRIED UNANIMOUSLY

Dog Pound Operation
(Clause 4)

MOVED by Ald. Bowers,
THAT the information submitted by the Committee in this Clause, be received.

- CARRIED UNANIMOUSLY

Analysis of City's Accident Cost Experience
(Clause 5)

MOVED by Ald. Bowers,
THAT the information submitted by the Committee in this Clause, be received.

- CARRIED UNANIMOUSLY

I. Report of the Standing Committee on
Civic Development, March 21, 1974

The Council considered this report which contains five clauses identified as follows:

- Cl. 1. Meeting with Citizens' Committee on Langara
- Cl. 2 Administration of Heritage Areas

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of the Standing Committee on
Civic Development, March 21, 1974
(Cont'd)

- Cl. 3 West End Parking
- Cl. 4 Draft Interim By-law for Signs and
Zoning in the Historic Area
- Cl. 5 Proposed Parking Policy in the Downtown
Commercial Area

The Council took action as follows:

Meeting with Citizens' Committee on Langara
(Clause 1)

MOVED by Ald. Hardwick,
THAT the Resolutions in this clause be received for information
after changing the second part thereof to read as follows:

"FURTHER that the Director of Planning have
discretion to make funds available for any
necessary advertising, rental of meeting
rooms, etc., with respect to these public
meetings."

- CARRIED UNANIMOUSLY

Administration of Heritage Areas
(Clause 2)

MOVED by Ald. Hardwick,
THAT the information submitted by the Committee contained in
this clause, be received.

- CARRIED UNANIMOUSLY

West End Parking
(Clause 3)

MOVED by Ald. Hardwick,
THAT the information submitted by the Committee contained in
this clause, be received.

- CARRIED UNANIMOUSLY

Draft Interim By-law for Signs and
Zoning in the Historic Area
(Clause 4)

MOVED by Ald. Hardwick,
THAT the recommendation in Clause 4 A., be approved, subject to
certain clerical changes to be made in the attachment submitted and
relating to the recommendation.

- CARRIED UNANIMOUSLY

MOVED by Ald. Hardwick,
THAT the Resolution submitted by the Committee in Clause 4 B.,
be received for information.

- CARRIED UNANIMOUSLY

Proposed Parking Policy in the Downtown
Commercial Area (Clause 5)

MOVED by Ald. Hardwick,
THAT the recommendation of the Committee in Clause 5 A., be
approved.

- CARRIED UNANIMOUSLY

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

Report of the Standing Committee on
Civic Development, March 21
(Cont'd)

MOVED by Ald. Hardwick,
THAT recommendation 5 B. (i), "No parking be permitted in the historic area", be referred back to the Standing Committee on Civic Development for further consideration.

- CARRIED UNANIMOUSLY

MOVED by Ald. Hardwick,
THAT Committee's recommendations, Clause 5. B. (ii) and (iii), be approved.

- CARRIED UNANIMOUSLY

MOVED by Ald. Hardwick,
THAT the recommendation of the Committee in Clause 5. C., be approved.

- CARRIED UNANIMOUSLY

J. The Playhouse Theatre Centre of B.C.
Arrears of Theatre Rental, April 1, 1974

The Board of Administration submitted the following report:

" The Director of Finance reports as follows:

The Manager of the Queen Elizabeth Theatre has advised your Board that the City Grant of \$30,000 in Theatre rental time to The Playhouse Theatre Centre for their 1973-74 season was used up about the end of February 1974. Rentals owing to the City as at March 25, 1974 amounts to \$5,560 and additional rental time scheduled to the end of their 1973-74 season will amount to about \$6,650.

The Playhouse Theatre Centre of B.C. advises that they have no funds to pay the \$12,210 in theatre rental time which will be in arrears by the end of their current season (June 1974).

In 1967 Council authorized a write-off of \$11,755 in unpaid rentals owing by The Playhouse Theatre Centre and again in 1970 approved a special \$20,000 cash grant to the Centre to help them meet certain financial obligations. The Playhouse officials were advised by Council on these occasions that they were to re-structure their operation so that these situations would not recur.

Your Board submits to Council for Consideration the following alternative courses of action:

1. Approve an additional grant to the Playhouse Theatre Centre of up to \$12,210 in additional theatre rental time for their 1973-74 season and advise the Centre officials that the Centre in future will be required to pay cash in advance for theatre rentals and other charges when the City grants have been used up.
- * 2. Authorize the Centre to incur the projected 'indebtedness' of \$12,210 in theatre rental time to the end of their 1973-74 season and apply the amount of such indebtedness as a first charge against the City grant to the Centre re theatre rental time for their 1974-75 season, with the proviso that the Centre pay cash in advance for theatre rental time and other charges when the City grants in 1974 and future years have been used up."

MOVED by Ald. Bowers,
THAT Alternate 2nd set out above in the Board's report for Council's consideration, be approved.

- CARRIED UNANIMOUSLY

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)K. "Step 74" Student Summer Employment

The Board of Administration submitted the following report, dated April 1st, 1974:

"The City Engineer reports as follows:

The British Columbia Department of Labour has announced a multi-faceted program, 'CAREERS '74' to assist Student Summer Employment. STEP '74 is one facet. It was originally intended for Regional Districts but the G.V.R.D. has 'farmed out' the greater part of its allocation to its member communities.

Very briefly, STEP '74 provides provincial subsidies to municipalities employing students for the summer:

- They must be employed in new jobs which would not exist without this funding.
- STEP '74 is aimed at post-secondary students.
- It runs 16 weeks, May through August.
- The Province will pay - \$100 to \$125 per week per student, (depending on University Year)
 - \$5 per week extra for those students who supervise others
 - vacation pay
 - plus 15% for administration.

The City's allocation from the G.V.R.D. (in proportion to population) is 204 students. This might be increased if others do not take up their allocations.

The Board of Administration has assigned the coordination of this program to the City Engineering Department. All city departments and boards are being canvassed for proposals.

It may be expected that, as with the Local Initiatives Program, some proposals will be fully covered by the provincial contributions and some will require partial City funding. This depends on the wage rates applicable to the type of work, and on whether materials, transportation, etc. will exceed 11% (15% less 4% fringe benefits). To give some scale - if the City's program utilizes the 204 students presently allocated, and if the projects undertaken are similar to the City's L.I.P. projects, then the City's cost might be between \$100,000 and \$200,000. We must emphasize that this is a rough guess, made before the department's proposals have been seen.

The Director of Finance suggests that the benefits are not likely to justify more than a minimal financial participation by the City, and recommends that City funding, if any, not exceed a total of \$50,000.

Time is extremely short. Applications are due in Victoria on Friday 5 April (although a few days extension has been negotiated). For university students, recruiting should already be underway. The following recommendations are made to expedite the processing of the proposals received from the departments and boards.

Note: 'SWEEP '74' is a second facet of the provincial program. It is for environment enhancement projects in July and August and is aimed primarily at secondary school students. Details are not yet available; a preliminary canvass of departments and boards is underway; and a report will be made as soon as possible.

I RECOMMEND for STEP '74:-

1. That the Board of Administration review, and be authorized to approve on behalf of the City, departmental proposals:
 - (a) Where the full cost will be covered by the provincial contributions, or
 - (b) Where the City's cost can be covered within the department's budget.
2. That Council authorize the Standing Committee on Finance and Administration to review proposals not meeting 'a' or 'b' of '1', and to approve such proposals on behalf of the City up to a total amount of City's cost determined by Council.

Regular Council, April 2, 1974 23

BOARD OF ADMINISTRATION, DEPARTMENT & OTHER REPORTS (Cont'd)

"Step 74" Student Summer Employment
(Clause K) (Cont'd)

3. That, if the total number of students in proposals approved under '1' and '2' exceeds the allocation from the G.V.R.D. (presently 204), that Standing Committee be authorized to set priorities. (These would indicate to the Province which applications are submitted against our allocation from the G.V.R.D. and which against possible additional numbers if some districts do not use their allocations.).

Your Board RECOMMENDS that the foregoing recommendations of the City Engineer be adopted, and that Council establish the total City cost limit covered by the authority in '2'. "

MOVED by Ald. Marzari,

THAT the foregoing recommendation of the Board of Administration, be approved.

- CARRIED UNANIMOUSLY AND BY
THE REQUIRED MAJORITY

MOVED by Ald. Gibson,

THAT the total amount of the City's cost involved in the Board of Administration recommendation 2, above, approved by Council, be set at \$50,000.00.

- CARRIED UNANIMOUSLY

L. West End Street Widths,
March 27th, 1974

MOVED by Ald. Massey,

THAT the report of Alderman Linnell under date of March 27, 1974, on behalf of the Special Committee re West End Street Widths, be tabled to the next meeting.

- CARRIED UNANIMOUSLY

The Council recessed at approximately 6:05 p.m. to reconvene in Open Session in the Council Chamber at 7:30 p.m.

The Council reconvened at approximately 7.30 p.m., with the following members present:

PRESENT: Mayor Phillips
Aldermen Bowers, Gibson, Harcourt,
Hardwick, Linnell, Marzari, Massey,
Rankin and Volrich.

ABSENT. Alderman Pendakur.

Information re False Creek Development and particularly
City- owned land - Area 6.

By previous instruction the Council directed an informational meeting be held with respect to False Creek Development. In this regard information was given by the following:

Director of Planning and Associate Director
of Planning.
Deputy City Engineer. (Memorandum filed)
Director of Finance. (Memorandum filed)
Development Consultant - Mr. D. Sutcliffe (Memorandum filed)

D E L E G A T I O N S

The Council heard delegations on the subject from organisations as shown below,,with briefs being filed as indicated.

Community Arts Council - Mr. Carey
Board of Trade. (Brief Filed)
Citizens Council on Civic Development - Mr. Nixon (Brief Filed)
Warnett Kennedy.
Citizens Advisory Committee on False Creek - Mr. Moody.
Patrick F. Graham.
Vancouver Planning Commission (Brief Filed)
C.O.P.E. (Brief Filed)
Civic Non Partisan Association - Mr. Puil (Brief Filed)
Save our Parkland Association - Mr. Baynes
Dr. Richard Seaton.
William S. Harvey.
Junior League of Vancouver - Mrs Schloss.
Greater Vancouver Housing Coalition - Mr. Whaley.
Craig Campbell
Vancouver & District Public Housing Tenants Association - Mr. Cross.
Downtown Business Association - (Brief Filed)
United Housing Foundation - Shirley Schmid.
West Broadway Citizens Committee
Jim Land.
Paul H. Russell.
J.S. Shakespeare. (Brief Filed)
Real Estate Board (Mr. Schuss) (Brief filed)

MOVED by Ald. Hardwick

THAT the representations, briefs and staff reports submitted be received.

- CARRIED UNANIMOUSLY

COMMITTEE OF THE WHOLE

MOVED by Ald. Hardwick

THAT the Committee of the Whole rise and report.

- CARRIED UNANIMOUSLY

MOVED by Ald. Hardwick

SECONDED by Ald. Volrich

THAT the report of the Committee of the whole be adopted.

- CARRIED UNANIMOUSLY.

BY-LAWS

1. BY-LAW TO REPEAL SECTION 14 OF THE VEHICLES
FOR HIRE BY-LAW DEALING WITH REQUIREMENTS
FOR INSURANCE.

MOVED by Ald. Rankin,
SECONDED by Ald. Hardwick

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was,

MOVED by Ald. Rankin,
SECONDED by Ald. Hardwick

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY.

The By-law was deemed read accordingly.

2. BY-LAW TO AMEND BY-LAW No. 2849 TO PROVIDE FOR A
\$50.00 MINIMUM FINE AGAINST OPERATORS WHO PERMIT
SAWDUST OR GARBAGE TO FALL ONTO CITY STREETS.

MOVED by Ald. Bowers, '
SECONDED by Ald Rankin

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was,

MOVED by Ald. Bowers,
SECONDED by Ald. Rankin,

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY.

The By-law was deemed read accordingly.

3. BY-LAW TO INTRODUCE THE USE OF A
LOCAL AREA ACTIVITY CENTRE.

MOVED by Ald. Marzari
SECONDED by Ald. Hardwick

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY.

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was,

MOVED by Ald. Marzari
SECONDED by Ald. Hardwick

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY.

BY-LAWS (Contd.)4. BY-LAW TO REZONE TWO PROPERTIES -
(North Side Richelieu and West Side Wallace).

MOVED by Ald. Gibson,

SECONDED by Ald. Hardwick

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was.

MOVED by Ald. Gibson

SECONDED by Ald. Hardwick

THAT the by-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED

(Alderman Volrich voted in the negative in respect of that part of the By-law referring to the North side of Richelieu Avenue, immediately west of the lane west of Oak Street - Lots 12 and 13, Block 52, D.L.526)

5. BY-LAW TO ASSESS CERTAIN REAL PROPERTY IN 1974,
FOR THE PURPOSE OF DEFRAYING THE COSTS AND CHARGES WITH RESPECT
TO CERTAIN COLLECTIVE PARKING PROJECTS (Hastings, Fraser, Kerrisdale)

MOVED by Ald. Bowers,

SECONDED by Ald. Hardwick

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was,

MOVED by Ald. Bowers,

SECONDED by Ald. Hardwick.

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY.

6. BY-LAW TO AMEND CLAUSE (c) OF THE VEHICLES FOR
HIRE BY-LAW 4299:
RE STAFF TITLE CHANGE.

MOVED by Ald. Rankin,

SECONDED by Ald. Hardwick

THAT the By-law be introduced and read a first time.

- CARRIED UNANIMOUSLY.

The By-law was read a first time and the Presiding Officer declared the By-law open for discussion and amendments.

There being no amendments, it was,

MOVED by Ald. Rankin,

SECONDED by Ald. Hardwick

THAT the By-law be given second and third readings and the Mayor and City Clerk be authorized to sign and seal the By-law.

- CARRIED UNANIMOUSLY.

MOTIONS

A. Closing and Stopping up of Lane South of Belmont Avenue, west from Trimble Street.

MOVED by Ald. Rankin,
SECONDED by Ald. Harcourt

THAT WHEREAS:

1. The City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
2. The portion of lane abutting Lot "B", Block 133, District Lot 540, Plan 11991 is surplus to the City's highway requirements;
3. The owner of said Lot "B" has made application to acquire this portion of lane for subdivision with his lands.

THEREFORE BE IT RESOLVED THAT all that portion of lane lying between the production northerly of the easterly limit of Lot "B", Block 133, District Lot 540, Plan 11991 and a line drawn parallel to the easterly limit of said Lot "B" through the northwesterly corner of said Lot "B" the same as shown outlined red on plan prepared by A. Burhoe, B.C.L.S., dated February 21st, 1974, and marginally numbered LF 6896, a print of which is attached hereto, be closed, stopped up and conveyed to the owner of said Lot "B", and

BE IT FURTHER RESOLVED THAT the said closed lane be subdivided with the abutting said Lot "B".

- CARRIED UNANIMOUSLY

B. Closing and Stopping up of lane south of 75th Avenue, East of Hudson Street.

MOVED by Ald. Rankin,
SECONDED by Ald. Harcourt

THAT WHEREAS:

1. The City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
2. The portion of lane adjacent to Lots 1 to 5 and 29 to 33, Block 2 of Block "Y", District Lot 318, Plan 3069 is surplus to the City's highway requirements;
3. The owners of said Lots 1 to 5 and 29 to 33 have made application to purchase this portion of lane for consolidation of their site.

THEREFORE BE IT RESOLVED THAT all that portion of lane lying between the northerly production of the easterly limit of Lot 1, Block 2 of Block "Y", District Lot 318, Plan 3069, and the northerly production of the westerly limit of Lot 5, said Block 2, the same as shown outlined red on plan prepared by A. Burhoe, B.C.L.S., dated January 11th, 1974, and marginally numbered LF 6854, a print of which is attached hereto, be closed, stopped up and conveyed to the abutting owners and

BE IT FURTHER RESOLVED THAT the said closed lane be subdivided with the abutting lands.

- CARRIED UNANIMOUSLY

MOTIONS (Contd)

C. Closing and stopping up of lanes and streets south of 73rd Avenue, east of Hudson Street.

MOVED by Ald. Rankin
SECONDED by Ald. Harcourt

THAT WHEREAS:

1. The City of Vancouver is the owner of all the streets and lanes lying within the limits of the City of Vancouver;
2. Portions of street and lanes in Block "A", District Lot 318 are surplus to the City's highway requirements;
3. The owner of lands abutting these surplus portions of highway has made application to acquire the said surplus portions;

THEREFORE BE IT RESOLVED THAT the west 7 feet of Lots 4, 5 and 6, Block 8, Block "A", District Lot 318, Plan 2937 established as road be closed, stopped up and conveyed to the abutting owner of the remainder of said Lots 4, 5 and 6; and

BE IT FURTHER RESOLVED THAT all that portion of lane dedicated by the deposit of Plan 4700 lying to the south and to the west of Lot "D" of Lot 3, Block "A", District Lot 318, Plan 4700, and being bounded on the north by the westerly production of the northerly limit of said Lot "D"; AND all that portion of lane dedicated by the deposit of Plan 4016 lying to the south of Lots "A" to "D" of Lot 7, Block 8 of Block "A", District Lot 318, Plan 4016 and lying to the east of said Lot "D" of said Lot 7 and being bounded on the north by the easterly production of the northerly limit of said Lot "D" of said Lot 7; AND all that portion of lane dedicated by the deposit of Plan 2937 lying between the easterly production of the northerly limit of Lot 1 and the easterly production of the southerly limit of Lot 6, except the west 7 feet, all of Block 8 of Block "A", District Lot 318, Plan 2937; the same as shown outlined yellow, red and green respectively on plan prepared by A. Burhoe, B.C.L.S., dated February 4, 1974 and marginally numbered LE 3984 a print of which is hereto annexed be closed stopped up and conveyed to the abutting owner; and

BE IT FURTHER RESOLVED THAT all the foregoing closed portions of highway be consolidated with abutting lands.

- CARRIED UNANIMOUSLY

Expenses of Alderman Gibson:
Trip to Montreal re Birks Building.

MOVED by Ald. Bowers,

THAT the expenses of Alderman Gibson in the amount of \$495.17 resulting from trip to Montreal March 5th and 6th to discuss with the Principals of Birks, the possibility of saving Birks Building, be approved for payment.

- CARRIED UNANIMOUSLY.

NOTICE OF MOTION

The following Notices of Motion were submitted and recognized by the Chair.

- 1. Four Seasons Site.
Area near Stanley Park.

MOVED by Ald. Rankin

THAT WHEREAS proposals are being entertained for the development of 4½ acres at the Four Seasons site at the entrance to Stanley Park;

AND WHEREAS the referendum of the City of Vancouver, which was put to the voters in December 1973, suggested a development of a limited density on this site;

THEREFORE BE IT RESOLVED that the City of Vancouver offer up this site to the Provincial Government for the purpose of building senior citizens housing and such other housing as may be suitable in this particular area.

(Notice)

- 2. Charter Section 156.
An examination into the problems
of speculation re buildings.

MOVED by Ald. Rankin

THAT WHEREAS there has been a whole series of buying of buildings, rent raises, re-mortgaging of buildings in the City of Vancouver;

AND WHEREAS this form of speculative practice has become commonplace in the City of Vancouver and that it is necessary for the City Council to take steps to prevent an increase of this kind of action which has driven up both rentals and house prices;

THEREFORE BE IT RESOLVED that the City Council, empowered by Section 156 of the Charter, set up a Committee to examine into this problem.

(Notice)

The Council adjourned at approximately 12 midnight.

* * * * *

The foregoing are Minutes of the Regular Council meeting of April 2, 1974, adopted on April 9, 1974.

G. Phillips
MAYOR

D. T. Little
CITY CLERK

A-1

Board of Administration, March 29, 1974 (WORKS - 1)

WORKS & UTILITY MATTERS
CITY ENGINEER'S REPORT

RECOMMENDATIONS:1. Water Main Installations - West End

The City Engineer reports as follows:

"On March 5, 1974, Council approved funds for the improvement of fire protection in the West End. This work has been included in the 1974 Water Works Program. Installations will take place in the area between Denman and Burrard Streets.

To prevent disruption of our construction program, advance approval is requested for this part of the 1974 Capital Budget.

I recommend that \$980,000, already approved by Council, be appropriated in advance from the 1974 Capital Budget, Reference No. 10-01-01 for the work listed above."

Your Board RECOMMENDS that the foregoing be approved.

2. Tender No. 35-73-13 Item 3 - 85 Horsepower Tractor-Hoe-Loaders

Tenders for the above were opened by your Board on January 14, 1974, and referred to the City Engineer and Purchasing Agent for report.

The officials concerned report as follows:

"This tender called for three items. This report deals only with Item 3, 85 Horsepower Tractor-Hoe-Loaders. A working copy of the tabulation is on file in the office of the Purchasing Agent.

Funds for this purchase are provided in the 1974 Equipment Replacement Account.

Seven bids were received for this item.

Bid No. 1 from Butler Brothers does not meet specifications.

Bid No. 2 from Bingham Equipment does not meet specifications.

An abbreviated tabulation for Bids 3 - 6 is included for convenience.

| <u>Bid 3</u> | <u>Bid 4</u> | <u>Bid 5</u> | <u>Bid 6</u> |
|--|--|---|---|
| Rollins Machinery Ford 7500 \$21,800.00 | F & F Equipment Pettibone 2215 \$23,735.00 | Walkem Machinery Case 780 \$25,972.00 | IMCL Equipment Dynahoe 140B \$26,430.00 |

Bids No. 3, 4 and 5 meet specifications but are not recommended because they do not offer the best dollar value to the City of Vancouver for the following reasons:

Bid No. 3 - Ford 7500

- (a) The City of Vancouver has operating and maintenance experience with both a model 4500 Ford tractor-hoe-loader and a Dynahoe 140B (same as recommended machine). This experience indicates that the recommended machine should provide an additional 100 hours of operating time per year over the Ford due to reduced downtime. This represents an operating saving of \$1,400.00 per year (\$8,400 per 6 year life) based on renting a replacement machine. In addition, extra downtime will occur because the Ford machine is a new model (4 sold to date in B.C.) and has not been proven under actual operating conditions. The City's workload puts a 100% demand on our tractor-hoe-loader fleet and the \$4,630.00 price difference between Bid No.3 and the recommended machine will be more than offset by the ability of the recommended machine to stay on the job with a minimum of downtime.

Cont'd . . .

Clause 2 cont'd

Bid No. 4 - Pettibone 2215

- (a) Maneuverability is essential because of the amount of work performed in confined areas. The Bid No.4 machine is 13% less maneuverable than the recommended machine and not suitable for use in the restricted municipal work areas.
- (b) The Bid No.4 machine is just being introduced to the West Coast and no machines of this make and model have been sold in B.C. As stated earlier, our workload creates a 100% demand for these machines and the \$2,500 price difference between Bid No.4 and the recommended bid will be more than offset by the extra downtime costs that usually occur with an unproven machine and a new dealership.

Bid No. 5 - Case 780

- (a) Maneuverability of this machine is 15% less than the recommended machine and not suitable for working in confined areas.
- (b) The visibility from the recommended machine is superior because the operator is located on the centreline of the backhoe and not off to one side as in the case of the Bid No. 5 machine. In addition, the boom width of the Bid No.5 machine is wider than the boom of the recommended machine thus further obstructing visibility. Because of the number of underground utilities encountered during trenching, good visibility is essential to maintain maximum trenching speed.

We RECOMMEND acceptance of the bid to offer the best dollar value, Bid No. 6, from IMCL Equipment Ltd. for four (4) only tractor-hoe-loaders, Dynahoe Model 140B, at a total price of \$105,880.00 (\$26,430.00 each plus \$40 each for extra large backhoe hinge pins) plus 5% Provincial Sales Tax."

Your Board RECOMMENDS the foregoing recommendation of the City Engineer and Purchasing Agent be adopted.

FOR COUNCIL ACTION SEE PAGE(S) 7

BUILDING AND PLANNING MATTERS

A-4

RECOMMENDATION

1. 1971 Census Tract Data

The Director of Planning reports as follows:-

"The Planning Department through the Greater Vancouver Regional District now has the capability to plot 1971 Census Tract data by computer. The resulting maps are useful for analytical purposes, and for conveying visual impressions about distributions of people, by certain characteristics.

Of greatest use, however, would be the capability to display detailed population information by any desired grouping of Census Enumeration Areas. Approximately 800 Enumeration Areas cover the City, thus each Local Area Planning group would be able to analyze, compare, and display information to the block level in many parts of the City. The Department of Social Planning has also displayed considerable interest in obtaining such capability.

As outlined in the attached correspondence, Mr. Peter George of the Greater Vancouver Regional District has offered to carry out the necessary work. If compatibility with the IIPS and GVRD derived Geographical Information and Display System is to be maintained, it is desirable that such additions to the System be carried out by persons completely familiar with it.

It is therefore recommended that \$2,500 be provided in advance of the 1974 Budget for the work specified in the attached letter of agreement, and that the funds be allotted from the 1974 Consultants General Account.

When the digitizing is completed, mapping at the Enumeration Area level will be handled by Planning Department staff using the U.B.C. computer, in the same manner that census tract maps are being produced right now. Funds for this will be provided from the Department's 1974 Computer budget which has been approved by the Budget Review Committee. Maps produced for other city departments will be funded by the department involved."

Your Board recommends that the RECOMMENDATION of the Director of Planning be approved.

CONSIDERATION

2. Revisions to Entrance to City Hall and Additional Parking Space

Suggestions have been made that the entrance and landscaped area at the 12th Avenue entrance to the City Hall be redesigned and improved. Concurrently, it would seem advisable to investigate the provision of additional parking spaces under this area.

It is noted that 172 spaces are currently rented from the Provincial Government on the parking lot immediately west of Cambie Street and this rental is on a month-to-month basis.

Your Board request authority to employ consultants to carry out these investigations at an estimated cost of \$3,000. The consultants will provide estimates and preliminary sketch plan layouts for the CONSIDERATION of Council.

Board of Administration, March 29, 1974 (BUILDING - 2)

RECOMMENDATION

3. Centennial Museum & Planetarium Workshop

The Director of Permits and Licenses reports as follows:

"On January 8, 1974 City Council approved the recommendations of the Board of Administration Report, Building and Planning Matters, dealing with alterations in the Workshop area in the Centennial Museum.

One of the approved recommendations was to:

- "(a) Authorize the Assistant Director of Construction & Maintenance Division to retain consultants to complete working drawings for the modifications of the Museum's workshop area and call for tenders and report back to Council."

The original Consulting Engineering firm for the Centennial Museum, Phillips, Barratt, Hillier, Jones and Partners, were retained to complete the necessary working drawings. Tenders have now been received for the work and are listed below:

| | | |
|------------------------------------|---|-------------|
| Allan & Viner Construction Ltd. | - | \$42,090.00 |
| Amundson Construction Co. Ltd. | - | \$42,378.00 |
| Halse Martin Construction Co. Ltd. | - | \$44,485.00 |
| Hodgson, King & Marble Ltd. | - | \$45,400.00 |

All tenders have been examined and found to be in order and all provided the appropriate bid bond or certified cheque. It is recommended that Council accept the lowest tender, that of Allan & Viner Construction Ltd.

On the basis of the low tender, the total cost of the work is estimated as follows:

| | | |
|---|---|-------------|
| Contract amount | - | \$42,090.00 |
| Allowance for Fumigant Controls | - | |
| This is an allowance to provide a control mechanism to release fumigants into the Fumigation Room. The work was not included in the original tender proposal because the details had not yet been agreed with the Workmen's Compensation Board. | | |
| | - | \$ 2,000.00 |
| Total: | | \$44,090.00 |

The Comptroller of Accounts advises that the necessary funds were provided for in the 1971 Supplementary Capital Budget for this project.

It is RECOMMENDED that:

- (a) The contract for the alterations be awarded to Allan & Viner Construction Ltd. in the amount of \$42,090.00, such contract to be to the satisfaction of the Corporation Counsel.
- (b) Authorization be given for the expenditure of approximately \$2,000.00 for Fumigant Control Equipment.
- (c) The total cost of \$44,090 be charged against the Supplementary Capital Funds provided in 1971 for this work.
- (d) Council authorize the City Treasurer to return the bid bonds to the unsuccessful bidders."

Your BOARD RECOMMENDS approval of the recommendations of the Director of Permits and Licenses.

FINANCE MATTERS

A-7

RECOMMENDATION

1. City Clerk's Department - Staffing Requirements

The present permanent establishment of the City Clerk's Department is:

| | <u>Position</u> | |
|---------------------------------|-----------------|-----------|
| City Clerk | 1 | |
| Deputy City Clerk | <u>1</u> | 2 |
| Committee Clerks | | |
| Supervisor | 1 * | |
| Committee Clerks | 4 * | |
| Clerk V (Office Supervisor) | 1 * | |
| Secretary to City Clerk | 1 * | |
| Clerk Steno III | 1 * | |
| Clerk Steno II | 5 * | |
| Clerk Typist II | <u>3 *</u> | 16 |
| | | |
| Information Clerks | 2 | |
| Aldermen's Secretariat | 3 | |
| Rental Grievance Board) | | |
| Clerk Stenos | 2 | |
| Voters List and Elections-Total | 5 | |
| City Archives - Total | <u>7</u> | <u>19</u> |
| | | <u>37</u> |

This report is concerned with the 16 positions (marked * above) comprising the staff group responsible for preparation of Council and Standing Committee reports, agendas, correspondence, minutes and other related matters.

A. COMMITTEE CLERKS

The date of establishment of the positions and the present incumbents are:

| | <u>Date Established</u> | <u>Incumbent</u> |
|------------------|-------------------------|------------------|
| | January 1949 | R. Demofsky |
| | March 1963 | D. Bennett |
| | July 1972 | M. Cross |
| | July 1973 | Vacant |
| | | |
| Supervisor- | | |
| Committee Clerks | January 1949 | M. Kinsella |

Over the past eighteen (18) months the workload has increased by reason of increased frequency of meetings and introduction of night meetings.

The Committee Clerks now accept Departmental "Technical" reports which require careful processing and preparation for Council. Similarly, the Committee Clerks have a responsibility to communicate to Department Heads and interested parties, resolutions of Council subsequent to Council meetings.

Committee Clerk duties include:

- a) Co-ordination of various items on behalf of the Chairman in Sub-Committees comprised of civic officials and representatives of the public.
- b) Research and other administrative assistance for the Chairman in respect of various aspects of Committee work, including receiving instruction from Chairmen outside of actual Committee Meetings.

Clause #1 continued:

- c) Public information work on behalf of various Standing Committees now required due to increased community involvement.

The situation is now that the Committee Clerks are over employed and cannot effectively discharge their duties with the promptitude and quality necessary to maintain the level of service needed.

As an example, the letters of advice to Department Heads and members of the public affected by Council and Committee Resolutions normally issued within 48 hours of the meeting date, are now not ready for dispatch until five or six working days after the meeting or even later. This delay infringes upon the work of preparation for the next weeks series of meetings and is a cause of grave concern to the City Clerk and other affected parties.

In 1973, the Committee Clerk staff including the City Clerk and Deputy were unable to complete 1973 vacations and eight weeks were brought forward to 1974. In this current year 32 vacation weeks should be provided if there is to be no carryover into 1975. In 1973, 200 working days (40 weeks) were lost by sickness and approximately 125 days were paid for or taken as compensating time off for 865 hours of overtime.

It is recommended that one (1) additional permanent Committee Clerk position be established. The incumbent will alleviate the difficulty of providing proper service during vacation and sickness absences and should reduce the incidence of individual overtime. The cost of this position will be offset by a reduction of the expensive cost of overtime services.

B. CLERK STENOGRAPHERS

There are six (6) stenographers concerned with Council and Committee matters. These comprise:

| | | | | | |
|---|---|-------------|-----|---------------|----------------------|
| 1 | - | Clerk Steno | III | re-classified | Aug. '71* |
| 1 | - | " | " | II | established Jan. '49 |
| 1 | - | " | " | II | " '49 |
| 1 | - | " | " | II | " '49 |
| 1 | - | " | " | II | " Aug. '58 |
| 1 | - | " | " | II | " Feb. '73 |

* formerly a Clerk Steno II position established prior to Jan. '49.

It can be seen that no increase in these positions occurred for almost fifteen years (1958-1973) but during that period three (3) additional Committee Clerk positions were established (March 1963, July 1972 and July 1973). These stenographers receive dictation and instruction from the Committee Clerks in respect of meeting preparation, agendas, letters answering enquiries, letters of advice, minutes and reports.

They also answer verbal and telephone enquiries concerning meetings and resolutions, arrange distribution of material to Committee members, officials and the public involved. They assist in making arrangements for meetings of Committees and Public Hearings.

City Council has now established the 'Vancouver Heritage Advisory Board'. The Secretary of this Board will require stenographic assistance to prepare and circulate agendas, minutes and other material.

During the five days ending March 8, 1974 the activity of the stenographic group was monitored. The following illustrates the volume of material handled weekly:

Clause #1 continued:

| | |
|---------------------------------------|---------------|
| Letters received and distributed | 627 |
| " typed " " | 415 |
| Council Material prepared, printed,) | |
| collated and distributed (including) | 15,950 sheets |
| minutes and agendas - Council and) | |
| Committees) | |
| Telephone calls received | 808 |
| Counter enquiries | 128 |

Collating Council minutes and other material absorbed more than 30 hours of stenographer's time.

Committee Clerks report that filing is not up to date and that consequently follow up of outstanding items is not being properly carried out.

To enable the incumbents of these positions to carry out the present duties with minimum delays (see comment on delays under 'Committee Clerk' heading) and be able to better assist Committee Clerks, it is recommended that two (2) additional Clerk Stenographer positions be established.

C. ESTIMATE OF COSTS - (1974 Rates)

| | 8 Months <u>1974</u> | <u>Annual</u> |
|--|-------------------------|-----------------|
| 1 Committee Clerk, PG.20 (\$842-1011) | \$ 6,736 | \$10,104 |
| 2 Clerk-Steno III, PG.13 (\$622-738) | 9,952 | 14,928 |
| | \$16,688 | \$25,032 |
| Fringe Benefits 12½% | 2,086 | 3,129 |
| <u>Total salary estimate</u> | <u>\$18,774</u> | <u>\$28,161</u> |

Equipment

| | |
|---------------------------|----------------|
| 1 Desk | \$ 365 |
| 1 Chair | 110 |
| 2 Steno Desks @ \$250 ea. | 500 |
| 2 " Chairs @ \$70 ea. | 140 |
| 2 Electric Typewriters | 1,430 |
| <u>Total</u> | <u>\$2,545</u> |

D. NOTES

- (a) Classification of these positions to be referred to the Director of Personnel Services.
- (b) If approved, the Departmental budget to be adjusted to include the above costs and authority granted for expenditure of necessary funds prior to adoption of the 1974 budget by City Council.
- (c) A copy of this report has been given to the Business Manager of the Municipal & Regional Employees' Union for information.

E. SUMMARY OF RECOMMENDATIONS

It is recommended that:

- a) One (1) permanent position of Committee Clerk be established.

Clause #1 continued:

- b) Two (2) permanent positions of Clerk Stenographer be established.
- c) The Director of Personnel Services report to the Board of Administration on classification of these positions.
- d) Estimated costs for 1974 totalling \$21,319 be included in the Departmental budget and authority be granted for necessary expenditures prior to adoption of the budget.

2. Permits and Licenses Department - Plumbing Inspections, Staffing Requirements

The Director of Permits and Licenses has submitted the following report. In summary it recommends the extension of one temporary Plumbing Inspector I position for a period of 10 months ending December 31, 1974 and the establishment of one new position to enable the department to carry out its responsibilities in connection with the changeover in several large areas of the City from a single sewer system to a twin sewer system, to undertake the inspection of sprinkler installations and to complete the check on cross connections begun under a local improvement program.

His report is as follows:

A. Temporary Position of Plumbing Inspector I

"City Council at its meeting of December 19, 1972 received a report concerning establishment of additional inspectional staff positions for the purpose of implementing the 1970 National Building Code.

The additional staff approved by City Council at that time was:

Permanent Staff - 3 Structural Engineers
1 Plan Checking Assistant
4 Building Inspectors
1 Clerk Typist

Temporary Staff - 1 Plumbing Inspector

Due to the program of implementation the temporary Plumbing Inspector position was not filled until October 15, 1973 and expired on February 28, 1974.

There is still much work to be done in connection with Plumbing Inspection under the new National Building Code including:

- (a) Inspection of subsoil drainage (drain tile)) for all new
- (b) Damp proofing of exterior foundation walls) construction.

and I therefore recommend that this position be re-established on a temporary basis terminating December 31, 1974.

B. Twin Sewer Installations

The City Engineer has been engaged in an extensive sewer separation program in the West End, the Mount Pleasant and the Fairview Districts, and is surveying other areas.

In accordance with City Council policy approved in July 1971, storm sewers are to be installed to carry off storm water separately.

Board of Administration, March 29, 1974 (FINANCE - 5)

Clause #2 continued:

The program requires inspection of every property connected to the sewer to ensure that the sewer lines are divided and that each property reconnects its sewer system to provide the separation of storm water from sanitary wastes.

This work must be undertaken by a Plumbing Inspector. As there are approximately 5700 properties to inspect and each property will require approximately four inspections:

- (i) Preliminary survey and information to owners.
- (ii) Installation of sump.
- (iii) Inspection of lines.
- (iv) Inspection of final connections

This imposes a heavy load in addition to the normal influx of work for the Plumbing Inspectors. It will therefore require additional manpower.

C. Sprinkler Installation

In the past, Fire Wardens and Plumbing Inspectors have checked sprinkler installations to a limited degree in accordance with the Fire Bylaw and the Building Bylaw Regulations. New requirements in the two Bylaws will result in an increased number of sprinkler installations. It will be the Plumbing Inspector's responsibility to see that the installations are completed properly.

Certain installations are examined by representatives of the Canadian Fire Underwriters Association on an annual basis to ensure the sprinkler systems are operative.

The interest of these persons is the establishment and maintenance of fire insurance rates but it is anticipated that duplication of annual re-inspections can be kept to a minimum by making a working agreement between the City and the Insurance Underwriters Association for which purpose discussions in this regard have been commenced.

The Fire Wardens will also check sprinkler systems plans before installation to see that they comply with the requirements, but it will be necessary for a Plumbing Inspector to examine the installations to ensure that they comply with the Plumbing Bylaw. The Plumbing Inspectors must also check that safety valves have been properly installed to ensure no possible contamination of the potable water system can occur and that the system conforms to approved plans.

Additional manpower will be required to carry out this increased level of service.

D. Cross Connections

Commencing with an L.I.P. Program approved by City Council on February 22, 1972, an examination of all "cross connections" was commenced. To this date, 368 surveys have been completed. However, there are 134 more surveys in which inspections have been commenced but in which the work has not been completed.

A large number of properties in the City require similar surveys and it is recommended that additional manpower be authorized so that this important safety service can be completed.

Cont'd

Board of Administration, March 29, 1974 (FINANCE - 6)

Clause #2 continued:

E. Estimate of Costs

To undertake the inspectional services outlined above, one permanent Plumbing Inspector I position and one temporary position are recommended.

Cost estimates are:

| | <u>1974</u> <u>8 Months</u> | <u>Annual</u> |
|---|--------------------------------|-----------------|
| <u>Salaries</u> | | |
| Plumbing Inspector I (\$1121-1225) | | |
| 1 - Permanent | \$ 8,968 | \$13,452 |
| 1 - Temporary | 8,968 | - |
| Fringe benefits 10% | 1,794 | |
| " " 12½% | | 1,682 |
| Auto Allowance \$80 per mth. for each position | <u>1,280</u> | <u>960</u> |
| | <u>\$21,010</u> | <u>\$16,094</u> |

No additional furniture required.

F. Report of the Director of Personnel Services

The Director of Personnel Services has reviewed this report and confirms that the classification of Plumbing Inspector I is correct.

G. Recommendations

It is recommended that:

- (a) one (1) additional Plumbing Inspector I position be established on a permanent basis and the temporary position be extended to December 31, 1974. This will permit inspections and surveys for:
 - (i) the twin sewer installation
 - (ii) fire sprinkler installation
 - (iii) continuing the cross connection examinations
 - (iv) continuing work re. National Building Code
- (b) auto allowance for both positions be granted on the regular allowance basis.
- (c) if approved, required funds estimated at \$21,010 be included in the departmental budget and authority granted for necessary expenditures prior to adoption of the 1974 budget.
- (d) a report on these two positions and the work achievements in connection with the above, be submitted to City Council in December, 1974.

Notes: A copy of this report has been forwarded to the Business Manager of the Vancouver Municipal and Regional Employees' Union in accordance with the requirements of the Collective Agreement.

3. Finance Department - Revenue & Treasury Division

Your Board has received a report from the Director of Finance which is on file in the City Clerk's office.

Board of Administration, March 29, 1974 (FINANCE - 7)

Clause #3 continued:

The report recommends a reorganization of staff in anticipation of commencement of twice-annual tax billing for the 1975 taxation year. The reorganization must be implemented during the current year in order to achieve the objectives of:

- (a) Successful implementation of the twice-annual tax billing system commencing in 1975.
- (b) An increased concentration and control related to the reporting of City cash flows for short term investment purposes.

As the Division will be using a fully computerized tax enquiry process, it will be necessary for the staff to be trained in the use of video terminals. It is expected that the installation of these terminals will commence in May 1974. It will also be necessary to train the staff in the application of the new systems as they are developed during the coming year for the twice-annual tax billing system.

In previous years, during the months of June and July, the incoming mail has not been processed on a current basis. In order to have an immediate update of daily tax payments and to obtain maximum use of cash for short term investments, it is recommended that temporary assistance be employed using procedures similar to those introduced in the Permits & Licenses Department during receipt of business license payments earlier this year. This temporary assistance is expected to cost approximately \$4,000 in 1974.

Some office alterations are required and the Assistant Director of Building Construction & Maintenance Division estimates the cost at \$1,500.00.

STAFF CHANGES

It is recommended that:

- (i) One (1) new position of 'Deputy City Treasurer & Tax Collector' be established.
- (ii) One (1) new position of 'Accounting Clerk' be established.
- (iii) One (1) new position of 'Staff Officer' be established terminating in approximately 2½ years.
- (iv) The 'Clerk V' position in the Water & Scavenging Collections Branch be reclassified to compensate for additional responsibilities proposed in the report.
- (v) The position of 'Collector II' in the Collections Branch be reclassified to compensate for additional supervisory duties relating to parking meter collection functions.
- (vi) The present position of 'Supervisor of Water Rates & Scavenging Billing' be abolished upon appointment of the incumbent to the 'Staff Officer' position.
- (vii) The position of 'Bookkeeping Machine Operator II' be abolished effective December 31, 1974 when the work formerly performed by this operator will have been absorbed by computer procedures.

Board of Administration, March 29, 1974 (FINANCE - 8)

Clause #3 continued:

The positions noted above require classification by the Director of Personnel Services. It is also recommended that all existing positions affected by the reorganization be also reviewed and reclassified by the Director of Personnel Services and that a review of all the positions in the Property Tax Branch be again undertaken by the Director of Personnel Services six months after the installation of the new system.

The Director of Finance estimates that, at 1973 rates, for 8 months ending December 31, 1974 increased salary costs (excluding temporary assistance) will amount to approximately \$20,037, and in a full year \$20,868. With the retirement of the 'Staff Officer' the ultimate annual increased permanent salary cost will be approximately \$6,625.00.

FURNITURE AND EQUIPMENT

Some additional furniture, equipment and minor alterations are required, details of which are given in the report. The estimated cost in 1974 for provision of this furniture is \$4,250.00.

RECOMMENDATIONS

The Director of Finance recommends that:

- (a) City Council approve the report on the reorganization of the Revenue and Treasury Division of the Finance Department.
- (b) The following new permanent positions be established:
 - (a) Deputy Treasurer and Tax Collector
 - (b) Accounting Clerk
- (c) The present position of Treasury Supervisor (Deputy Treasurer) be retitled to 'Supervisor of Treasury and Cash Control' and that a two month overlap be authorized to allow for training due to the retirement of the present incumbent as at May 31, 1974.
- (d) The present position of Revenue Supervisor (Deputy Collector) be retitled to 'Supervisor of Property Tax'.
- (e) The present position of Collector II be reclassified to 'Supervisor of Collections'.
- (f) A position of 'Staff Officer' be established and that the present Supervisor of Water Rates and Scavenging Billing be transferred to this position at the same pay classification that he presently receives, the position to terminate upon retirement of the incumbent.
- (g) The present Clerk V in the Water Rates and Scavenging Billing assume the duties of the Supervisor of Water Rates and Scavenging and that the Director of Personnel Services review the classification. The present position of Supervisor of Water Rates and Scavenging Billing be abolished.
- (h) The position of Bookkeeping Machine Operator II be abolished as at December 31, 1974. The incumbent will receive priority consideration for other employment within the City per Section 10.7 of this collective agreement between the City and the Vancouver Municipal & Regional Employees' Union.
- (i) The Director of Personnel Services report to the Board of Administration on the classification of the new positions and existing positions affected by the reorganization in the normal manner and further that the Director of Personnel

Cont'd

Clause #3 continued:

Services review the balance of the positions in the Property Tax Branch 6 months after the installation of the new system.

- (j) Funds estimated at \$28,287 for 1974 be approved in advance of the 1974 Estimates to provide for the increased salary cost and the provision of furniture, equipment and alterations.

Note:

A report on video terminals for the Tax Office is yet to be prepared and it will be forwarded to Council when ready.

A copy of this report has been forwarded to the Business Manager of the Vancouver Municipal & Regional Employees' Union.

Your Board RECOMMENDS that the report of the Director of Finance be adopted.

4. Consultant Services - 1974 Capital Budget, False Creek

The Development Consultant reports as follows:

"On February 5, 1974 Council approved a report of the Development Consultant regarding the engagement effective February 11, 1974 of the consultants required for the Design Teams.

On February 12, 1974 Council approved a report of the Development Consultant concerning the 1974 Capital Budget - False Creek. In that Budget the balance of the consulting services remaining in the 1973 Capital Budget - False Creek amounting to \$76,550 was included on a preliminary basis for Consultant Services pending estimates from the design teams. Previously, on December 18, 1973, \$13,000 was approved for miscellaneous consulting.

Now that the design teams have been selected, estimates for consultant services and related costs up to the time of the public hearing have been prepared and are submitted herewith.

Accordingly, the Development Consultant requests approval of the following additional appropriations:

| | <u>Total Consultant Requirements up to Public Hearing</u> | <u>Funds Previously Appropriated</u> | <u>Recommended Additional Appropriation</u> |
|---------------------|---|--------------------------------------|---|
| Consultant Services | \$197,100 | \$ 89,550 | \$107,550 |

These are itemized on the Appendix attached.

In the report of the Development Consultant of February 12, 1974 - Capital Budget - False Creek it was stated that a revised economic feasibility analysis would be forthcoming. It is proposed to submit this after the current design process is completed.

RECOMMENDATIONS

THAT a Consultant Services appropriation in the amount of \$107,550 be allocated in advance of the 1974 Supplemental Capital Budget for the consultant services in addition to the \$89,550 previously appropriated, for a total of \$197,100. The previous appropriations totalling \$89,550 to be reallocated in accordance with the detailed budget shown in the Appendix, along with the \$107,550.

Board of Administration, March 29, 1974 (FINANCE - 10)

Clause #4 continued:

The Director of Finance RECOMMENDS that the appropriations for Consultant Services when approved, be provided for in the 1974 Supplementary Capital Budget.

This proposed financing is expected to be an interim measure pending Provincial Legislative Approval of our authority to borrow from Central Mortgage and Housing Corporation and the C.M.H.C. approval of these items as being properly included in the \$10 million of Federal financing."

Your Board RECOMMENDS that the recommendations of the Development Consultant and the Director of Finance be approved.

INFORMATION

5. North Fraser Harbour Commissioners -- 1973 Audited Statements

The Director of Finance reports as follows:

"The audited statements of the North Fraser Harbour Commissioners for the year ended December 31, 1973, have been received and a copy is available in the Director of Finance's Office.

The operating surplus for the year 1973 is reported as \$44,002 which along with 1973 investment earnings of \$36,909, has been added to the Reserve for Future Harbour Development.

This Reserve amounted to \$445,206 at December 31, 1973.

The Reserve for Ice Breaking and Emergencies was established several years ago at \$150,000 and remains at that amount as at December 31, 1973.

Section 16 of the Fraser Harbour Commissioners' Act provides that any surplus profits shall be divided equally amongst the Municipalities of Richmond, Burnaby and the City of Vancouver.

However, as has been reported to Council annually, the earnings have been retained by the North Fraser Harbour Commissioners each year, and the balance of the earnings remaining unexpended at December 31, 1973 amounting to \$595,206, is represented by the Reserve for Ice Breaking and Emergencies \$150,000 and the Reserve for Harbour Development \$445,206 as noted. "

Your Board submits the above report of the Director of Finance for the INFORMATION of Council.

RECOMMENDATION

6. Lodging House Bylaw - Downtown East Side Area Enforcement

Your Board has received a report from the Medical Health Officer concerning enforcement of the Lodging House Bylaw in the Downtown East Side area. In summary, his report is as follows:

"Since the Lodging House Bylaw was passed by City Council on November 6, 1973, a program of inspection with emphasis on maintaining basic public health factors has been continued.

One hundred and twenty (120) letters have been sent to lodging houses in the Skid Road area, together with a copy of the new Lodging House Bylaw.** Form letters state that all premises must comply with this Bylaw and that a re-inspection is to be made within sixty days.

** In conjunction with Fire Wardens' inspections.

Clause #6 continued:

An additional 61 letters have been sent to operators containing immediate or short-time orders to correct such conditions as maintenance problems, defective plumbing, lack of heat, etc. In addition to the above, many of the 1500 inspection reports issued by the Public Health Inspectors in the area also constitute a written order. Information has been given to the City Prosecutor concerning four lodging houses since January 1, 1974. None of these cases have reached conclusion in the Courts.

At December 11, 1973, 400 rooms had been closed and since that date a further 303 have been closed. Details are shown on Schedule 'A' attached. In addition, approximately 100 additional rooms in other buildings have been closed for various reasons, bringing the total of rooms now out of service to approximately 800."

A copy of the Medical Health Officer's report is on file in the City Clerk's Office.

Your Board note that the permanent establishment of Public Health Inspectors is 29 and that 2 are permanently stationed in the Downtown East Side area for housing inspections and 2 others for housing in the larger Core area. Due to retirements and long illnesses among the Public Health Inspectors, the MHO states that he has not been able to re-locate Public Health Inspectors from other duties into the Downtown East Side and Core areas in order to enforce the Lodging House Bylaw in an estimated 800 premises now operating. The Fire Wardens, when making an inspection for Fire Bylaw purposes, contact the Health Inspectors and letters are then sent from both Departments notifying the owners of both Fire and Lodging House Bylaw requirements.

The opinion has also been expressed by the Medical Health Officer that should the program continue to result in numbers of rooms being closed, the full effect of the program will not be apparent until next Fall. Many seasonal workers leave the city for agricultural, mining and forestry jobs during the summer months and on closure of the various camps return to the city in the Fall. If this pattern occurs this year, it is likely that many of these seasonal workers will not find shelter in the city during the winter of 1974/75.

The Medical Health Officer, in conjunction with the Recruiting Division of Personnel Services, has been actively seeking replacements to fill Public Health Inspector vacancies and reports that one replacement will be available on April 1, 1974, and two on July 2, 1974. There are now three senior Public Health Inspectors absent who may not return to duty but have not yet given formal notice of their intention to retire, one who has retired but continues to work on a month-to-month basis, one on loan to Community Care Facilities of the Human Resources Department, and one vacancy at the Public Health Inspector I level. (A total of 6 vacancies and long-term absences).

Arrangements have been made for the Division Head to meet prospective Public Health Inspectors who are now students at the Ryerson Institute. It is hoped that successful recruitment there will enable all Public Health Inspector I and II vacancies to be filled effective July 1, 1974.

Your Board recommend that the establishment of Public Health Inspectors be increased by 4 Public Health Inspectors I or II

Cont'd

Clause #6 continued:

for the express purpose of enforcing the Lodging House Bylaw. The personnel will probably be recruited on a permanent basis from the Ryerson students and therefore will not be available until July 1, 1974, which leaves three (3) months available for Lodging House inspections prior to the effective date of October 1, 1974 for compliance with the Bylaw and issue of "Operators Permits" in the Core area.

Upon formal retirement or resignation of a Public Health Inspector currently employed, the position be reviewed by your Board with a view of reducing the complement over a period of approximately 18 months by 4 positions, returning the total establishment to 29. (Excluding Community Care Facilities positions).

In addition, one Clerk-Typist position be established to assist with the additional correspondence, report writing, and filing, generated by this increased program. This position to be reviewed and continuation or abolishment recommended prior to December 1975.

The Director of Personnel Services reports as follows:

"I have reviewed the duties of the proposed new positions in the Health Department. These duties and responsibilities of the four (4) new Public Health Inspector positions fall within Class Specification No.467, Public Health Inspector II, Pay Grade 23 (\$963-1157) and I recommend that they be classified accordingly. As potential applicants may not be available with the qualifications of a Public Health Inspector II, it may be necessary to appoint, initially, at the Public Health Inspector I level."

The duties of the position of Clerk-Typist will involve typing and clerical work of limited complexity. Duties include typing reports, filing, answering telephone calls, and referring visitors. These duties and responsibilities fall within Class Specification No.003, Clerk-Typist II, Pay Grade 9 (\$540-622) and I recommend that it be classified accordingly.

ESTIMATE OF COSTS

| | <u>1974</u> | |
|--|-----------------|-----------------|
| | <u>6 Months</u> | <u>Annual</u> |
| (2 - P.H.I. I PG.23 (\$963-1157) | \$ 5,778 | \$11,556 |
| (2 - P.H.I. II PG.25 (\$1056-1264) | 6,336 | 12,672 |
| (Estimated only - starting level will depend upon qualification of selected candidate. | | |
| 1 - Clerk-Typist II, PG.9 (\$540-622) | 3,240 | 6,480 |
| Fringe benefits 12½% | 1,919 | 3,838 |
| Auto allowance, say \$75 p.m. each | 1,800 | 3,600 |
| Total Personnel Cost Estimate | <u>\$19,073</u> | <u>\$38,146</u> |

New and Non-Recurring Costs

| | | |
|----------------------------------|-----------------|---------------------|
| 4-Single Pedestal Desks & Chairs | \$ 1,160 |) Priced as new. |
| 1-Steno Desk & Chair | 345 |) Some saving may |
| 1-Electric Typewriter | 550 |) result from use |
| | \$ 2,055 |) of surplus furni- |
| 5% Sales Tax | 103 | ture from Pur- |
| | <u>\$ 2,158</u> | chasing Stores. |

Clause #6 continued:

| | | |
|---|-------|---------------------------------|
| Preparing and printing Operators Manuals and Permits. Printing Lodging House Bylaw. | say - | <u>5,000</u> <u>\$ 7,158</u> |
| <u>Total 1974 Estimate</u> | | <u>\$26,231</u> |

RECOMMENDATIONS

Your Board RECOMMENDS that:

- a) Four (4) Public Health Inspector I or II positions and one (1) Clerk-Typist II position be established on a permanent basis in accordance with the report of the Director of Personnel Services for immediate enforcement of the Lodging House Bylaw. Auto allowance for the P.H.I.'s to be on a regular basis.
- b) Upon retirement or resignation of currently employed Public Health Inspectors, the vacancy be not filled until reviewed by the Board of Administration. The numbers of Public Health Inspector positions, by this report increased by four (4) from twenty-nine (29) to thirty-three (33), be reduced to twenty-nine (29) over the next 18 months.
- c) The Clerk-Typist II position be reviewed and continuation or abolishment recommended prior to December 1975.
- d) The funds required for 1974 estimated at \$26,231 be provided from Contingency Reserve.

NOTE: A copy of this report has been given to the Business Manager of the Vancouver Municipal & Regional Employees' Union for his information.

7. Implementation Twice Annual Tax Billing System

The Director of Finance reports as follows:

I. Introduction

"In September, 1973 Council approved a report from the Director of Finance which recommended that a) the City change from an annual billing and collection system for real property taxes to a twice annual system, and b) the Director of Finance report back to Council on specific detailed recommendations for the implementation of this change.

In November, 1973 Council received and approved a subsequent report which presented the actual computer costs and which indicated that two further reports on the requirements of the new property tax system would be forwarded to Council early in 1974. The time constraints on implementation meant that a series of reports and recommendations had to be processed to Council, within a conceptual framework rather than totally designing the system and dealing with it as a single package. It appears that so far the design, implementation and costs are generally within the framework approved by Council, with the exception that the installation of the computer is behind schedule because of a trucking strike and internal construction delays. This should not affect the 1975 tax billing but will delay the computer conversion schedule by six to eight weeks. This delay will require the City to retain the present computer longer than anticipated, at \$14,000 extra cost. This cost has been included in the 1974 budget estimates.

Clause #7 continued:

This report, one of the two indicated above, presents our position to date regarding the design, development and conversion to the twice annual tax billing system and recommends specific system and equipment requirements (mentioned in previous reports) which requires immediate approval to keep this project on schedule.

II. A. General Activities Leading to the Implementation of the Twice Annual Tax Billing System

| <u>Activities</u> | <u>Progress to Date</u> |
|---|-------------------------|
| i. Research and document existing procedures | completed |
| ii. Define and analyze system reporting requirements | on schedule |
| iii. Review and re-design source documents | on schedule |
| iv. Detail design of new tax system | on schedule |
| v. Define equipment requirements (tax office) | completed |
| vi. Define staff training requirements (tax office) | on schedule |
| vii. Define computer programs for new tax system | on schedule |
| viii. Design and code computer programs | on schedule |
| ix. Test computer programs | not started |
| x. Implement new clerical and automated procedures beginning June 1/74 in preparation for interim 1975 tax bill production in November/74 | not started |
| xi. Installation of new computer system | behind schedule |

B. Recommendations on Specific System and Equipment Requirements

i. Computer Terminals

All property tax information will be stored on the computer file and clerical reference to this information will be made through computer terminals situated in key locations in the property tax office. It is proposed that we lease six Honeywell video terminals and one B.C. Telephone printer terminal at a total monthly rental of \$1,517, and an additional one-time cabling and installation charge of approximately \$2,100 as estimated by the Electrical Division. The printer terminal will be used to print tax certificates, tax receipts, and tax search information. The video terminals will be used for general inquiry purposes and will be situated as follows: two terminals for tax counter work, two terminals for phone inquiry handling, and two terminals for general tax work and staff training.

The recommendation for lease rather than purchase of this equipment is made because of the high obsolescence factor and because as the staff gain experience with the equipment, it is possible that other types of terminals will better suit the City's needs.

The total annual cost is \$8,000 more than that projected in the November report because three more machines are required.

ii. Microfilm

In the event of computer breakdown, precautions must be taken to ensure that the property tax information will still be available and accessible to the property tax clerks. It is proposed that a microfilm service bureau prepare a microfilm copy of the property tax file directly from the computer file. This copy would be taken once a year after the May tax billing run and would cost about \$2,500. Additional status reports would be microfilmed at quarterly intervals at a cost of \$500 each. The annual continuing cost of this microfilm backup will be approximately \$4,000. Associated with this microfilm backup will be a requirement for the purchase of a microfilm reader and printer unit at a one-time cost of \$1,550. The print unit will be used to produce duplicate tax statements and other historical hardcopy references which currently are manually prepared by a tax clerk.

Clause #7 continued:

The Systems Analyst, City Treasurer-Collector, and the Co-ordinator of Data Processing & Systems have examined the need for and means of providing appropriate record back-up in the event of computer failure and have concluded that the microfilm procedure is most appropriate.

iii. Contract for Mailing 1974 Tax Bills

The process of preparing tax bills for mailing by the property tax clerks normally requires eight man weeks of work over a three week period. However, this year it will be important to make some time available for the training of the property tax clerks in the operation of the new system and equipment. Therefore, it is proposed for this year only, that this mailing operation be contracted out to a private mailing company. The estimated cost of this service contract is \$3,000 excluding the City's normal costs for postage, envelopes, and information inserts. There are several firms in the City who could complete this entire operation in two to three days upon receipt of all the tax bills.

iv. External Key punching Requirement

The success of the property tax system is predicated on the ability to expedite tax payments and other information which affect the property tax file. The objective is to process payment data within one day of receipt and to update the computer file daily. Initially it was planned to have a more automated method for converting this information into computer form, but there was not sufficient time to complete this study prior to the 1974 tax billing period. However, a Systems Analyst will be assigned to this project and a report regarding this matter will be prepared and submitted to Council at a later date. As a result of the delay it will be necessary to contract the key punching of the property tax data to a keypunch service because the City's keypunch section cannot handle this additional workload within the required time constraint. This is not an entirely satisfactory solution due to transportation and security problems and the sensitivity of our source documents, but until we can recommend a more feasible alternative it appears to be the best solution. The anticipated cost for keypunching this tax data for 1974 is \$2,500.

v. External Computer Services for Project Scheduling

The very tight schedule for implementation of this system required that special attention be devoted to planning and scheduling the project activities. There are approximately 300 separate activities to monitor and control. In order to assist the Systems Analyst in this function, we have used the services of Tetrad Computer Applications and their Critical Path Project Planning System. The anticipated cost for this service to project completion is \$1,000.

C. Further Reports

Council will have received or will shortly be receiving another report on the subject of the twice annual property tax billing system and that report deals with the reorganization of the Revenue and Treasury Division pursuant to this new system.

A report of the machine requirements for automatically recording tax payments will be presented to Council in the 4th quarter 1974. A further report will be forthcoming shortly dealing with the bylaw changes necessary for prepayments, penalties on late payment of taxes, and general procedural information for Council. We are holding this until the Legislature deals with the Charter amendments.

Board of Administration, March 29, 1974 (FINANCE - 16)

Clause #7 continued:

| D. <u>Summary of Costs</u> | 1974 | Optg & Mtce | Full Year Annual Recurring |
|--|----------------------|-------------------|-------------------------------------|
| | <u>Non-Recurring</u> | | |
| i. Computer terminals | \$ 2,100 | \$12,100 | \$18,204 |
| ii. Microfilm backup | 1,550 | 3,500 | 4,000 |
| iii. Mail contract | 3,000 | - | - |
| iv. Key punching tax data | 2,500 | - | - |
| v. Critical Path project scheduling | 1,000 | - | - |
| | <u>\$10,150</u> | <u>\$15,600</u> | <u>\$22,204</u> |
| | | 10,150 | |
| Total 1974 | | <u>\$25,750</u> | |

E. Recommendations:

It is recommended that:

- (a) The City, commencing May 1, 1974 lease:
- | | |
|---|--------|
| 6 Honeywell 7700 VIP terminals | \$ 990 |
| 6 Honeywell 7710 memory expansion units | 180 |
| 1 Honeywell interface unit | 100 |
| 1 B.C. Tel Terminet Printer | 174 |
| Provincial Sales Tax | 73 |
- Total Monthly Cost \$1,517
- (b) \$2,100 be allocated for the purchase and installation of cable to connect the terminals to the computer.
- (c) A microfilm viewer and printer be purchased at an approximate cost of \$1,550 and that \$3,500 be provided in 1974 for the purchase of microfilming services.
- (d) Approximately \$3,000 be provided for the purchase of mailing services for the 1974 Tax Bills.
- (e) Approximately \$2,500 be provided for keypunching Tax Payments for 1974.
- (f) \$1,000 be provided for the purchase of assistance for project scheduling.
- (g) An amount of \$25,750 be provided in the 1974 Revenue Budget for \$10,150 non-recurring and \$15,600 operating costs for the balance of 1974.
- (h) The Mayor and City Clerk be authorized to sign the rental contracts after approval by the Corporation Counsel."

Your Board RECOMMENDS that the report of the Director of Finance be approved.

FOR COUNCIL ACTION SEE PAGE(S) 8

Board of Administration, March 29, 1974 (PERSONNEL - 1)

PERSONNEL MATTERS

RECOMMENDATIONS:

1. Business Orientation Programme

The Director of Personnel Services reports as follows:

"The Vancouver Chapter of the Administrative Management Society is again sponsoring a one-week on-the-job training programme for selected students from the Commercial Departments of Vancouver Secondary Schools, April 29th through May 3, 1974. This is the same programme which has been approved by Council in past years.

The students will work as trainees with no salaries, fees or other considerations to be offered or paid. The parents of the students sign a release which absolves the employer from any responsibility for accidents. In many cases, the parents provide their own insurance coverage for the student. The plan is of great value in providing the students with practical experience and also acquaints us with potential candidates for beginning clerical jobs at graduation time.

Several City Departments and the Regional and Municipal Employees' Union indicate their willingness to co-operate with the Administrative Management Society in their Business Orientation Programme for students."

Your Board RECOMMEND that the foregoing recommendation of the Acting Director of Personnel Services be approved.

2. "E.D.P. Audit Course - Attendance Two Employees
Finance Dept.

The Director of Personnel Services reports as follows:

"The Cadmus Education Foundation of the Institute of Internal Auditors Inc. is offering a course in E.D.P. auditing in San Diego April 15-18, 1974. The course offered is "E.D.P. Audit and Control" dealing with Controls, Systems, Security, and Audit Opportunities and is designed to acquaint the auditor with advancing computer technology, expose the problems created for the auditor, and outline profitable areas of audit activity.

The Director of Finance has requested that two employees of the Internal Audit Division be allowed to attend this course. The City's recent acquisition of more sophisticated E.D.P. equipment and proposals for computerization of more systems with development of on line access, will require that more audit staff be trained in this field to insure that control characteristics of the systems proposals are adequate, and efficient audit methods are developed for the implemented systems. The two employees selected are Messrs. D. Reid, Assistant Internal Auditor and W. Edwards, Auditor II. As the course content is closely related to their day-to-day work there will be immediate benefit to the City by their attendance. There is no comparable course available locally.

The cost of attendance of the two employees would be:-

| | |
|-------------------|--------------------------------|
| Registration Fees | \$395.00 |
| Air Fare | \$180.00 |
| Accommodation | \$100.00 |
| Meals, Etc. | \$ 60.00 |
| | <u>735.00 x 2 = \$1,470.00</u> |

Plus leave of absence (2 x 5 days) of 10 days

Funds will be available in Account 7090/933, Administrative and Technical Courses - All Departments, for this purpose.

The required amount exceeds \$500. per employee and the request is therefore submitted to Council (Reg. 248-2).

As the request of the Director of Finance is in accordance with Personnel Regulation 248, your Board RECOMMENDS approval.

A-9

Board of Administration, March 29, 1974(PROPERTIES - 1)

PROPERTY MATTERS

RECOMMENDATIONS

1. Rental Review - Lot 6, Block 48, D.L. 182 & 2037
Situated East Side Glen Drive, South of William St.

The Supervisor of Property and Insurance reports as follows:

"In 1968, the above property was advertised for lease for a term of 20 years. subject to two years notice of cancellation after the first eight years. if the property was required for civic purposes. One offer was received from Westglen Holdings Limited, the abutting owners to the south, in the amount of \$780.00 per annum plus taxes (\$1,208.36). This was considered to represent a fair rental value for unimproved property at that time, and a lease was approved and executed. subject to review on October 1, 1973.

Negotiations have now been concluded and agreement reached with Westglen Holdings Limited to a rental increase from \$780.00 per annum plus taxes, to \$6,240.00 per annum. plus taxes as if levied. and to include recommendation by the City Engineer that the current lease be amended to a three year notice of cancellation after September 30, 1981.

The Supervisor of Property and Insurance is of the opinion that the proposed amount represents a fair market rental value for the improved property.

By correspondence dated March 15, 1974. Westglen Holdings Limited have requested consent to sub-lease their interest to Bowell-McLean Motor Company Limited, for a five year term, commencing April 1, 1974.

RECOMMENDATION

That the rental for the above property be increased to \$6,240.00 per annum plus all taxes as if levied, the lease be amended to a three year notice of cancellation after September 30, 1981. and consent be given to sub-lease to Bowell-McLean Motors Company Limited for a five year term as of April 1, 1974.

Your Board

RECOMMENDS that the foregoing recommendation of the Supervisor of Property & Insurance be approved.

2. Sale of 47th Ave.
East of Collingwood St.

The Supervisor of Property and Insurance reports as follows:-

"47th Avenue, East of Collingwood Street, is 66 feet in width and 147.2 feet in depth and is dead-ended at its easterly extremity. It is not now, and never has been developed as a road, and is not used by the two abutting owners who take access to their premises from Collingwood Street. With respect to this subject, Council on July 18, 1972, adopted the following resolution:-

- (1) That the portion of street known as 47th Avenue, East of Collingwood Street, that was acquired by dedication for highway purposes by Plan 2788 without any payment therefor and abutting Lot 2 except the south 20 feet and Lot 3, Block 2, District Lot 314, Group 1, New Westminster District, Plan 2788 and extending from the southerly production of the westerly boundary of said Lot 3 to the southerly production of the easterly boundary of said Lot 3 be stopped up. (Hereinafter referred to as the closed road).

Cont'd . . .

Board of Administration, March 29, 1974(PROPERTIES - 2)

Clause 2 Cont'd

- (2) That the said closed road be disposed of and offered for sale to the two abutting owners as provided for in section 291A on the Vancouver Charter.
- (3) That the sale price of the said closed road be \$28,000 in accordance with the recommendation of the Supervisor of Property and Insurance, and the said closed road be divided into the North half and the South half.
- (4) That the said North half of the closed road be offered for sale to the owners of said Lot 3 at a sale price of \$14,000 on the condition that the same be consolidated with the said Lot 3 to form one parcel.
- (5) That the said South half of the closed road be offered for sale to the owners of said Lot 2 except the South 20 feet at a sale price of \$14,000 on the condition that the same be added to and consolidated with the said Lot 2 except the South 20 feet to form one parcel.
- (6) That each owner be advised that if he does not exercise his right to purchase his respective portion of the said closed road within three months after August 1, 1972, the Council may dispose of that portion of the said closed road to any other person at the same or greater price.

The abutting owners were offered the half of the street abutting their respective lots but neither party exercised his right.

Before proceeding with the advertising of the portion of land for sale, it was necessary to apply for an amendment to the Vancouver Charter and Council on January 16, 1973, approved that the application be made. Amending legislation has now been obtained and before offering this parcel of land for sale to other than abutting owners as set out in Item 6 above, it is suggested that the abutting owners be given another opportunity to purchase the lands. The present market value has been estimated at \$46,550 and it is

RECOMMENDED

That the abutting owners be given another opportunity to purchase the respective portions of street at the current market value of \$23,275 each, the right to be exercised within a period of one month from the date Council approves this report, and that each owner be advised that if he does not exercise his right to purchase his respective portion of the said closed road within this one month period, the Council may dispose of that portion of the said closed road to any other person at the same or greater price."

Your Board Recommends that the foregoing RECOMMENDATION of the Supervisor of Property and Insurance be approved.

Board of Administration, March 29, 1974(PROPERTIES - 3)

3. Execution of modification of option to purchase on
1470 and 1474 East 49th Ave., Lots "A" and "B" of
Lot 2, East Half of District Lot 738, Plan 15094

The Corporation Counsel reports as follows:

"The City acquired an option to purchase seven feet of the above-described property for the purpose of road widening. This option was registered in the Land Registry Office as a first charge against the property.

The present owner, R.M. Lee Construction Co., Limited, wish to place a mortgage on the property through National Life Assurance Company of Canada, and it is necessary that the whole property, including the optioned portion, be charged under the mortgage. The option agreement does not make provision for such an arrangement.

In situations of this kind the practice has been for the City to execute a modification agreement providing that the owner may mortgage the whole property on the condition that if the City should exercise its option, the mortgagee will agree to provide the City with a discharge of mortgage for the optioned area.

The net effect is that the City's legal position is unchanged, but as this document requires formal execution, it is recommended that the Mayor and the City Clerk be authorized to execute the appropriate agreement to embody the foregoing agreement between the City, R.M. Lee Construction Co., Limited and National Life Assurance Company of Canada as mortgagee."

Your Board recommends that the above RECOMMENDATION of the Corporation Counsel be approved.

4. Lease Renewal - 475 Main St.

City Council at its meeting of May 26, 1970 adopted a Recommendation that the Supervisor of Property & Insurance be authorized to renew the Lease for a term of 5 years expiring September 30, 1974.

By the terms of the original Lease, it is necessary that the City give notice of its wish to renew the Lease 6 months prior to the expiration of the Lease.

The Attorney-General's Department has requested that steps be taken to acquire an extension of the Lease for a period of at least 1 year and the Police Department continues to require the space they now occupy for the use of the Police Traffic Division.

Your Board instructed the Supervisor of Property & Insurance to notify the owners of the property of the intention to renew the Lease and this notice was delivered by the Supervisor of Property & Insurance to the owners on March 22, 1974.

Your Board RECOMMEND that the Supervisor of Property and Insurance be authorized to negotiate a renewal of the Lease in conjunction with a representative of the Attorney-General's Department and report with recommendations as soon as possible.

Board of Administration, March 29, 1974 (PROPERTIES - 4)

INFORMATION

5. Demolitions

The Supervisor of Property & Insurance reports as follows:

"I have received and opened quotations from various contractors for demolition of the structures listed below and have awarded the contract to the low bidders as noted:-

| <u>Property</u> | <u>Project</u> | <u>Successful Bidder</u> | <u>City to Pay</u> | <u>Code No.</u> |
|--|--|-----------------------------------|--------------------|-----------------|
| 4471 Knight Street & 1392 E. 28th Avenue, Lots 26 & 27, Blk. 17, D.L.'s 391 & 392 | Knight Street Widening | J. Olar | \$ 550.00 | 141/2806 |
| 1517 & 1537 Parker St., Lots 19 & 22, Blk. 24, D.L. 264A and 935 Woodland Dr. & Con Block Bldg. Rear 1483 Parker St., Lots 9 & B, Blk. 25, D.L. 264A | Britannia Community Services Ltd. | Bob's Power Demolition Ltd. | \$3,100.00 | 5830/428 |
| 368 & 372 E. Cordova Street; Lots 11, 12 & 13, Blk. 56, D.L. 196 | Public Housing For Single People | George Muys | \$1,575.00 | 565/1204 |
| 2340 Prince Edward St. Lot E, Block 104, D.L. 264-A | Park Site No. 10 | Frank Gormley | \$ 865.00 | 4189/ |
| 527 E. Cordova Street Lot 27, Blk. 53, D.L. 196 | Public Housing For Single People | Frank McCamley | \$ 875.00 | 565/1302 |
| 3645 Moscrop Street Lots 8 & 9, N.E. Ptn. Block 89, D.L.'s 36 & 51 | Re-plotting (Bd/Admin, Property Matters, March 1/74) (R/C March 5, 1974) | John Bulych | \$ 495.00 | 4912/452 |

The above contracts have been confirmed by the Board of Administration and are reported to Council for INFORMATION."

Your Board submits the foregoing report of the Supervisor of Property & Insurance to Council for INFORMATION.

FOR COUNCIL ACTION SEE PAGE(S) 8 & 9

Departmental Report, March 29, 1974 (BUILDING - 1)

BUILDING AND PLANNING MATTERS

B-4

RECOMMENDATION

1. Submissions on the Report
"Downtown Vancouver - Proposed Goals"

The Director of Planning reports as follows:

"BACKGROUND

In May 1973 the report 'Downtown Vancouver - Proposed Goals' was published and 1,150 copies were distributed for public reaction.

The purpose of the report was to obtain opinions from the public on future goals and objectives for Downtown preparatory to detailed measures, such as new controls on development, being introduced.

Twenty-two submissions were received, representing a wide range of opinions from groups and individuals. These submissions have been summarized and brought together in a report, which is being circulated separately to Council for information.

Reference should be made to this report for analysis and complete text of the submissions.

SUMMARY OF SUBMISSIONS

Taking the replies as a whole, the impressions which emerge are:

- a general endorsement of the Goals as presented with certain clarifications;
- a desire to proceed with specific programs.

By category of reply, attitudes can be summarized as follows:

Citizen Groups

(Autoban
Citizens Council on Civic Development
Community Arts Council
Junior League of Vancouver)

Attitudes: General concurrence with the main ideas in the report.

Individual Citizens

(Anonymous, Mr. C. J. Christopherson, Mr. R. Gates,
Mr. W. Hall, Mr. R. Iredale, Mr. V. N. Shaw, Mr.
D. Todd)

Attitudes: A mixed response, with several replies questioning the relevance of the report to solving problems such as feelings of alienation.

Business

(a) Groups

(B. C. Hotels Association
Building Owners and Managers Association
Downtown Business Association
Greater Vancouver Real Estate Board
Vancouver Board of Trade)

cont'd

Departmental Report, March 29, 1974 (BUILDING - 2)

Clause No.1 continued

(b) Individuals

(B. C. Telephone, KVOS-TV)

Attitudes: General agreement with the goals suggested.
However, a majority felt the need to go
beyond the goal setting process to acting
on ideas previously discussed.

Government

- The Parks Board felt a greater emphasis on Downtown parks was needed.
- The City Planning Commission generally agreed with the goals suggested.
- The Provincial Government had no comment.

CONCLUSIONS

The 'Goals' report was published to inform the general public on the City's basic objectives for Downtown planning, so that any fundamental differences of opinion could be recognized before detailed proposals were introduced.

As such the report has been a successful exercise. By and large the proposed goals have been endorsed as worthwhile by a cross-section of concerned citizens. The replies largely confirm impressions gained in previous citizen reactions in 1970.

It is therefore felt that the goals, as restated below, can be used by the City in preparing planning policies for the immediate future.

GOALS (as amended by Submissions received)

- Goal 1 "Encourage the selective growth of Downtown Vancouver as a major centre in Western Canada for specialized offices, services, cultural and tourist activities."
- Goal 2 "Promote high standards of environment in Downtown."
- Goal 3 "Make Downtown a place for pedestrians."
- Goal 4 "Expand housing opportunity on the Downtown Peninsula."
- Goal 5 "Improve the mobility of people and goods to and within Downtown."
- Goal 6 "Require development proposals to meet overall community goals."
- Goal 7 "Increase the public presence Downtown."
- Goal 8 "Reinforce the distinctive character of special areas within the Downtown Peninsula."
- Goal 9 "Establish a program for Downtown development."

RECOMMENDATION

It is RECOMMENDED THAT the report on submissions to Downtown Vancouver - Proposed Goals be received for information and be made available to all those interested in Downtown planning."

cont'd...

Departmental Report, March 29, 1974 (BUILDING - 3)

- 2. Execution of Modification Agreement
Lot "B", Blocks 13 and 14 of Blk. 1 South,
D.L. 526 and of D.L. 316, Plan 13922

The Director of Legal Services reports as follows:

"As a condition of subdivision of a parcel of property at the corner of Balsam and South West Marine Drive, the Approving Officer required that the owner grant the City an Option to Purchase the Southerly seventeen feet for the possible widening of South West Marine Drive. An option in favour of the City was drawn and registered as a first charge. The parcel was subsequently subdivided into three lots. The owner of one of the parcels now wishes to mortgage the property, and the mortgagee wishes to have a charge on the whole of the property including the Southerly seventeen feet, but the option agreement does not make provision for such an arrangement.

The solicitors for the owner have suggested that the option be modified to provide that the owner may grant a mortgage over the whole of the area including the optioned area on the condition that if the City should exercise the option, the mortgagee would agree to provide the City with a discharge of the mortgage for the optioned area.

The net legal effect is that the City's position is unchanged, but the necessary document requires formal execution by the City.

IT IS THEREFORE RECOMMENDED that the Mayor and the City Clerk be authorized to execute the appropriate agreement to embody the foregoing arrangement.

IT IS FURTHER RECOMMENDED that in all future cases of this type where property over which the City has an Option to Purchase is to be encumbered, but the Director of Legal Services is satisfied that the City's rights will be unimpaired, that the Director of Legal Services and the City Engineer be empowered to authorize the execution of the necessary legal documents.

FOR COUNCIL ACTION SEE PAGE(S) 9

Departmental Report, March 29, 1974 (LICENSES - 1)

LICENSES AND CLAIMS MATTERS

B-5

RECOMMENDATION

1. Re Insurance Requirements for Vehicles for Hire

The Corporation Counsel reports as follows:

"The City License Inspector and the City Solicitor had a meeting on January 8th, 1974, with representatives of the Insurance Corporation of British Columbia with respect to the effect of the provision of the new Automobile Insurance Act on the insurance requirements for vehicles operated for hire.

The representatives assured them that the limits of coverage for taxis, buses and other vehicles for hire are higher than imposed by our Vehicles for Hire By-law and that a license would not be issued for any such vehicle until the prescribed insurance had been obtained. The representatives have since supplied them with a copy of the regulations made under the Act which confirm their assurances.

In the light of this new legislation which became effective on March 1st of this year, the provisions of section 14 relating to the City's insurance requirements have not only become redundant but possibly ultra vires and I would RECOMMEND that this section be repealed.

FOR COUNCIL ACTION SEE PAGE(S) 10

REPORT TO COUNCIL

STANDING COMMITTEE OF COUNCIL
ON SOCIAL SERVICES

March 14, 1974

A meeting of the Standing Committee of Council on Social Services was held in the No.1 Committee Room, third floor, City Hall, on Thursday, March 14, 1974, at approximately 1:30 p.m.

PRESENT: Alderman Rankin (Chairman)
Alderman Marzari
Alderman Gibson
Alderman Hardwick

COMMITTEE
CLERK: R. Demofsky

The Minutes of the meeting on February 28, 1974, were adopted.

INFORMATION

1. Alternate Accommodation to the Bridge "Y"

At a meeting of the Standing Committee on Social Services, February 28, 1974, Mr. Denofreo, Executive Assistant to the Minister of Human Resources, undertook to take the proposal of the YWCA re Alternate Accommodation to the Bridge "Y" to the Minister of Human Resources for consideration and decision and report back to your Committee at the next meeting.

At today's meeting the Chairman advised that Mr. Denofreo was unable to attend due to illness. Also, that he had not had a chance to discuss the matter with the Minister.

Your Committee was in agreement with this proposed package deal (Mariners Club and Denham Court). The Chairman advised that in view of the time shortage he would telephone the Minister of Human Resources this day, conveying the enthusiasm of the Members of this Committee and in hope of getting a decision by March 15, 1974, the option deadline for Denham Court. The Chairman undertook to contact the YWCA by March 15, 1974, regarding the Minister's decision.

RECOMMENDATION

2. Bayview Community School Director

The Director of Social Planning submitted the following report dated February 20, 1974, for the Committee's consideration:

"On September 11, 1973, Vancouver City Council approved \$5,000 to pay the salary of the Bayview Elementary Community School Director for a four month period from funds available in the Social Planning Department's POSER account.

cont'd

Standing Committee of Council on Social Services 2
March 14, 1974

Clause No.2 continued

This project was undertaken jointly by the Vancouver School Board and the City's Social Planning Department. A Director, Mr. Terry Pyper, was hired by a joint committee of officials and citizens of the Bayview area. He is paid through the Vancouver School Board.

Mr. Pyper has an office at the Bayview School. He is responsible to the School Principal and an elected citizens' body, composed of residents who were elected at a meeting at the school, attended by some 200 community residents. This citizen group, plus active participants and innumerable community contacts, provide the basis for the programme development activities and issues of the Bayview area and the Bayview Community School (see attached brochures).

The concept of community schools has been gaining wide acceptance by active neighbourhood citizen groups and community oriented educators who are aware of the potential the school has as an important vehicle in the lives, not only of children, but of every member of the community.

The School Board has made provision for the hiring of three Community School Directors in its 1974 budget for the development of three community schools in three elementary schools in the City of Vancouver commencing in September, 1974. This decision can, in part, be attributed to the success of the Bayview Community School to date.

There is still much work to do at Bayview to offer a variety of opportunities to an even greater proportion of the Bayview residents.

A grant of \$10,000 is required to continue the salary of the Bayview Community School Director until September, 1974.

Therefore the Director of Social Planning RECOMMENDS:

That Vancouver City Council approve a final grant of \$10,000 to the Vancouver School Board to continue the salary of the Bayview Community School Director until August 31, 1974, at which time the funding of this position will be assumed by the Vancouver School Board."

Your Committee

RECOMMENDED

THAT the recommendation of the Director of Social Planning be approved.

FURTHER that the Vancouver School Board be requested to meet with the Standing Committee on Social Services to discuss the programs offered in the Bayview Community School projects in comparison with the programs offered in the Champlain Heights Community School project, and the matter of transferring Champlain Heights Community School Director to the jurisdiction of Vancouver School Board.

cont'd

Standing Committee of Council on Social Services 3
 March 14, 1974

3. Lookout Bus Tours - Grant Request

The Director of Social Planning submitted the following report dated March 8, 1974, for the Committee's consideration:

"Lookout operates a thirteen bed emergency shelter and provides assistance and/or overnight accommodation to distressed older people in the Eastside area. Clients are referred through contacts or brought in by the night patrol.

Lookout also provides free three hour scenic bus tours for low income senior citizens in rest homes and hotels in four areas of the City. This grant request is for financing of the tours. These tours are greatly enjoyed and appreciated by the recipients and many of their letters and signatures accompany the grant request.

At present, \$200 per month is spent on bus rental (eight to ten trips per month, twenty persons per trip). However, due to increasing costs and demand for the service, it is becoming difficult to continue it without sacrificing other services.

Lookout has been funded by LIP grants for the past two years. The current six month grant of \$38,000 runs out May 31, 1974. The group has applied to the Department of Human Resources for continued funding of the shelter.

The Director of Social Planning recommends that a grant in the amount of \$400 per month for a two month period, starting April 1, be approved for the purpose of enabling Lookout to continue and expand the tours. The end of the two month period will coincide with the termination of the LIP grant.

Further, that an additional civic grant of \$400 per month be provided the Lookout for the period of June 1 to December 31, 1974, on condition that the Department of Human Resources finances the Lookout organization in whole or in part.

Total cost of this grant will be \$3,600. It is fully cost-shareable under the Canada Assistance Plan. Therefore, the net cost to the City of Vancouver will be \$1,800.

Further, that the Director of Social Planning explore with representatives of the Lookout New Horizons funding possibilities and report back to the Social Services Committee on the progress of these explorations."

When questioned as to what ongoing program this organization fits into (Community Centre program, etc.) representatives of Lookout Bus Tours reported that they were an entirely separate entity providing, what they have proven to be, a much needed service; providing those elderly people who, because of physical handicaps, cannot make use of other forms of transportation i.e. city bus systems, special Greyhound tours, etc. The Lookout representatives also stated that they have sent proposals to various levels of Government requesting funds to continue operations. They also pointed out that the Provincial Government was interested in their organization. (Their LIP grant has been continuing for 2½ years.) However, they were requesting that the City give financial support for the bus trips so that the Provincial

cont'd

Standing Committee of Council on Social Services 4
March 14, 1974

Clause No.3 continued

Government would not have to finance them 100%. The organization advised that the Provincial Government favoured a 50/50 cost sharing split.

Mr. Purdy, Social Planning Department, advised that his department has urged Lookout to become affiliated with an existing organization. His department has confirmed that the services Lookout provides are very necessary. He further suggested that this service could be co-ordinated with the Parks Board. It was pointed out that this service only touches a small portion of the population.

The Chairman stated that the Committee is looking for organizations which will remain established and continue providing a useful service. He also advised that he would like the Social Planning Department to look into long range plans of such organizations.

Following further discussions your Committee

RECOMMENDED

THAT a grant in the amount of \$400 per month for a two-month period, starting April 1, 1974, be approved for the purpose of enabling Lookout to continue and expand its bus tours. (The end of this two-month period will coincide with the termination of the LIP grant);

FURTHER that an additional civic grant of \$400 per month be provided to Lookout for the period of June 1, 1974, to December 31, 1974, on condition that the Department of Human Resources finances the Lookout organization in whole or in part;

FURTHER that the Director of Social Planning report back to the Standing Committee on Social Services in two month's time with an evaluation of the bus tours as part of the program for senior citizens, and how this program could be co-ordinated with the Parks Board.

4. Y.W.C.A. & Vancouver Rental Aid
Housing Relocation Proposals

City Council, at its meeting on January 22, 1974, approved the following recommendations of the Standing Committee on Social Services:

"THAT Council endorse the principle of a continuing housing relocation service for the City of Vancouver; and

FURTHER that the Director of Social Planning be instructed to meet representatives of the Rental Aid and the YWCA Rooms Registry, to explore whether or not a formal relationship could be established between the two groups with respect to joint operation of a single housing relocation service. For early report back to the Committee."

The Director of Social Planning submitted the attached report dated March 11, 1974, for the Committee's consideration.

contd

Standing Committee of Council on Social Services 5
 March 14, 1974

Clause No.4 continued

This report reviews the strengths and weaknesses of both the YWCA and Vancouver Rental Aid Housing Registries and points out that while both parties recognized the strengths and weaknesses of the other; neither could agree on a decision making and working arrangement that would allow a combination of strengths to be realized in one service. The report concludes by recommending separate budgets for both organizations.

The Chairman advised that the objective of the City of Vancouver was to have established a single community based rental agency dealing with information channelled to and from the information centres. It was noted that if Rental Aid were to have one full-time person in every information centre the grant would not be sufficient, however, to have one or two people whose job it is to train people in the information offices to register and handle inquiries and to send those inquiries to the central office, would be more desirable. It was also noted that Rental Aid is presently operating on a LIP grant, and receives no funds from the City. Also, that as of September 1973, YWCA has been receiving interim funding from the Provincial Government with the understanding that they obtain a cost sharing formula with the City of Vancouver.

The following resolution resulted in a tie vote and is therefore submitted for Council's CONSIDERATION:

"THAT the YWCA be given a grant of \$40,000 (As per budget attached in Appendix I of Social Planning Department report on YWCA & Vancouver Rental Aid Housing Relocation Proposals dated March 11, 1974) to develop and expand their present housing registry and relocation services over the next 12 months.

FURTHER THAT YWCA grant be conditional on agreement from them to:

- a) extend service priorities to senior citizens, handicapped persons, families on low and fixed incomes, and persons in emergency situations.
- b) through Rental Aid, make all housing listings and related services available to the various local housing registries in City Information Centres.

(That this grant also be conditional upon appropriate sharing arrangements with the Provincial Government as suggested in Appendix II of the Social Planning Department report on YWCA & Vancouver Rental Aid Housing Relocation Proposals dated March 11, 1974).

RECOMMENDATION

THAT Vancouver Rental Aid be given a City Grant of \$33,310 (for budget particulars see Appendix I of Social Planning Department report on YWCA & Vancouver Rental Aid Housing Relocation Proposals dated March 11, 1974) to develop and expand their programs

cont'd

Standing Committee of Council on Social Services 6
March 14, 1974

Clause No.4 continued

of placing VOP volunteers in local Information Centres, in providing co-ordination of such local services.

FURTHER THAT Vancouver Rental Aid grants be conditional on agreement from them to:

- a) work towards the development of community based voluntary housing registries in Vancouver's various local areas.
- b) act as the liaison between the housing registries in various Information Centres and the central registry and services offered by the YWCA.

(That this grant also be conditional upon appropriate sharing arrangements with the Provincial Government as suggested in Appendix II of Social Planning Department report on YWCA & Vancouver Rental Aid Housing Relocation Proposals dated March 11, 1974).

INFORMATION

5. Emergency Accommodation

At the meeting of the Standing Committee on Social Services of February 7, when your Committee was dealing with emergency accommodation services operated by the Provincial Government Alderman Gibson undertook to look into the matter of using armed forces accommodation at Jericho, for report back to this Committee.

Your Committee was advised that following discussions with the Armed Forces regarding the possible use of their buildings for emergency accommodation, they do not have any housing space available.

The meeting adjourned at approximately 3:30 p.m.

FOR COUNCIL ACTION SEE PAGE(S) 12-14

REPORT TO COUNCIL

STANDING COMMITTEE OF COUNCIL
ON WATERFRONT

March 14, 1974

A meeting of the Standing Committee of Council on Waterfront was held on Thursday, March 14, 1974, in the No.1 Committee Room, third floor, City Hall, at approximately 3:30 p.m.

PRESENT: Alderman Pendakur (Chairman)
Alderman Linnell
Alderman Massey
Alderman Gibson
Commissioner DuMoulin

COMMITTEE
CLERK: T. Burns

Minutes of the meeting of January 31, 1974, were adopted.

INFORMATION

1. Marathon Realty Proposal for City Centre Waterfront

History

Following the formation of the City Waterfront Committee in January 1973 the Marathon Consultant Group was formed in February to develop ideals for waterfront development and to consider various land usages. The Federal-Municipal Waterfront Study was announced in May 1973 and interim guidelines established for waterfront development by the Municipal Waterfront Committee in June 1973.

The first Marathon presentation to the Waterfront Committee was made in June 1973. At this meeting Marathon confirmed agreement with the interim guidelines and identified specific land usages within the City Centre Waterfront.

Proposed usages - Hotel
- Tower II Project 200
- B.C. Telephone proposal
- Pier B & C rehabilitation
- C.P.R. Station rehabilitation
- Gastown block

The second Marathon presentation in August 1973 further elaborated on planning guidelines and suggested vehicular and pedestrian systems for the area which were approved in principle by the Committee which also requested consideration for ferry and interurban transit as well as preservation of the C.P.R. Station, Pier B & C and the Immigration Building.

cont'd

Standing Committee of Council on Waterfront 2
March 14, 1974

Clause No.1 continued

The first study by Marathon was received in December 1973;
the second study in March 1974.

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Mr. J. McLernon and Mr. A. Parker, Marathon Realty representatives, were invited to inform the Committee of their present plans. Mr. McLernon, by means of a scale model drawings slides and a brochure on the third stage study (distributed to members of Council on Friday, March 15) diagramed his proposals. He informed the Committee the work had begun on the Gastown Block. He noted that maximum pedestrian linkage between the city and the waters edge was an important objective and that Granville Square was the key to this objective and the heart of the development project. The three major structures, the C.P.R. Hotel, the B.C. Telephone Building and the 2nd Tower for Granville Square all have clients committed to the development providing early approval can be obtained. Construction could commence by the end of the year with completion dates within a 3-5 year time frame. The proposed park could be co-ordinated within the same time frame as the hotel construction.

With regard to Piers B & C, co-ordination is required with the National Harbours Board to develop this phase of the project either for renovation or rebuilding.

The C.P.R. Station will be the hub of the total transit system, rail, ferry, interurban, rapid transit, etc., and co-ordination with the C.P.R., Bureau of transit services and the National Harbours Board is required to establish a workable development program which can be integrated into the main project. Resolution on this item is critical to the project.

Mr. McLernon referred to vehicular traffic flow and environmental studies which have taken place and are continuing. He requested further guidelines from the Committee.

The Chairman suggested that, because of the size and scope of the project no decisions or proposals would be made at this meeting. He indicated that the project should be reviewed in detail by city staff and their reports be submitted to the Committee within three weeks.

Mr. D. Mann, making comment on the presentation, raised issue on a number of points and presented eight questions for the Committee's consideration.

Mr. Spaxman spoke briefly on the traffic constraints and the need for integration of the transit system.

RESOLVED

That the Marathon Realty Report (Phase 3) be referred to the Board of Administration for review, in consultation with appropriate officials and the Bureau of Transit, for report back to the Standing Committee on Waterfront with comments in three weeks time, at which time the Committee would give further consideration to the proposal.

Further that the Chairman of the Standing Committee on Waterfront write to the Port Authority to obtain comments from their Land Use and Environment Committee for this report.

cont'd

Standing Committee of Council on Waterfront 3
March 14, 1974

2. D.P.A. No. 65814 and No. 65816
2115 Commissioner Street
B.C. Ice and Cold Storage Ltd.

In accordance with agreed on procedure, the Director of Planning, under date of March 12, 1974, reported that development permit applications have been received from Dominion Construction Ltd., on behalf of B.C. Ice & Cold Storage Ltd., to add to the existing buildings.

One of the additions is an enclosing reconstructed transfer platform between a 2-storey and a 3 and 4 storey building.

The second addition is a two-storey building (33' x 98'6") which will create an enlarged fish-processing area on the main floor and additional offices on the second floor.

The Director of Planning in his report recommended that the Committee approve the processing of these development permit applications in the usual manner.

RESOLVED

THAT consideration of the Director of Planning's report dated March 12, 1974 on Development Permit Applications No. 65814 and No. 65816 be deferred to the next meeting of this Committee and that these development permit applications be referred to the Project Manager for consideration and report back to the next meeting of the Committee.

3. D.P.A. No. 65844
2415 Commissioner Street
Passenger Facilities at Terminal Dock

In accordance with agreed on procedure, the Director of Planning, under date of March 12, 1974, advised that development permit application No. 65844 has been received from Mr. E. Geisler, architect, on behalf of Empire Stevedoring Co. Ltd., requesting to use the existing building as a passenger terminal during the summer months.

The Director of Planning, in his report, recommended that the Committee approve the processing of this development permit application in the usual manner.

The Chairman noted that Council recently authorized the Corporation Counsel to appeal the Court of Revision decision with respect to property taxes to the City by Empire Stevedoring Co. Ltd. It was agreed that before a decision is made with respect to this development permit application, your Committee should have before it for consideration a report from the Corporation Counsel with respect to any possible legal implications re this development permit application.

RESOLVED

THAT consideration of the Director of Planning's report dated March 12, 1974 on Development Permit Application No. 65844 be deferred and that this matter be referred to the Corporation Counsel for report back to the next meeting of the Committee on any possible legal implications for the City with respect to this application;

Standing Committee of Council on Waterfront 4
March 14, 1974

Clause No. 3 (cont'd)

FURTHER THAT this development permit application be referred to the Project Manager for consideration and report back to the next meeting of the Committee.

The meeting adjourned at approximately 4:40 p.m.

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FOR COUNCIL ACTION SEE PAGE(S) 15

REPORT TO COUNCILSTANDING COMMITTEE OF COUNCIL
ON HOUSING

March 19, 1974

A meeting of the Standing Committee of Council on Housing was held in the #1 Committee Room, third floor, City Hall, on Tuesday, March 19, 1974, at approximately 10:30 a.m.

PRESENT: Alderman Harcourt (Chairman)
Alderman Rankin
Alderman Massey
Alderman Volrich

COMMITTEE
CLERK: R. Demofsky

The Minutes of the meeting on February 26, 1974, were adopted.

INFORMATION

1. Progress Report : Enforcement of Fire Bylaw in Skid Road

An interim report on hotel upgrading dated March 18, 1974, was submitted by the Fire Chief for the Committee's consideration.

This report reviewed the number of hotels the Fire Wardens Branch has dealt with since January 1, 1974, the progress being made and some of the problems being encountered in enforcing the Fire Bylaw. In his report the Fire Chief referred to the problem of getting tenders from Sprinkler Companies due to the shortage of qualified Sprinkler Companies in the City, and the Chairman suggested setting up a meeting with the Fire Chief, Sprinkler Companies and the Standing Committee on Housing to clarify the present situation.

The Fire Chief stated that a very close watch is being kept on the progress of each hotel with regard to the 60 days reinspection. Also that he felt most of these hotels have made a sincere effort to obtain sprinkler tenders. However, he did point out that there were 8 hotels which expressed a hostile attitude towards the Fire Bylaw requirements and 3 had indicated that they will resist to the point of court action.

It was noted that the deadline for having sprinklers installed in hotels is July 1, 1974.

The Director of Environmental Health reported that out of the total 7,000 rooms available in Skid Road Area approximately 800 have been closed over the past three years. He further noted that general clean up requests on the part of his department have caused landlords to give vacate notices to tenants and close the rooms.

cont'd

Standing Committee of Council on Housing 2
March 19, 1974

Clause No.1 continued

The Medical Health Officer reported that room closures are escalating because of Fire Bylaw enforcement, but despite this his department will continue stringent enforcement of this Bylaw. He advised that many hotels must be upgraded considerably and this could cost as much as \$500 per room.

Your Committee expressed satisfaction with the progress to date and instructed the Fire Chief and Medical Health Officer to maintain the present level of bylaw enforcement.

Following further discussions your Committee

RESOLVED

That the Chairman be instructed to write to those hotel owners who showed a hostile attitude towards complying with the Fire Bylaw requirements, advising that they will not be given any consideration after July 1, 1974, the due date for enforcing the Fire Bylaw.

Further that the report of the Fire Chief dated March 18, 1974, on hotel upgrading be received.

2. Anchor Hotel

At the meeting of the Standing Committee on Housing on February 26, 1974, your Committee resolved

"THAT further consideration of this matter be deferred pending report back from the Director of Environmental Health in one month's time on further improvement in the management of the Anchor Hotel."

The Director of Environmental Health reported that on reinspection of the Anchor Hotel progress was still in effect to improve livability. The clean up was still proceeding on the third floor. He noted that 20 new mattresses had been ordered but no bedding orders had been placed. He has received no major commitment from the hotel, to date, as to when their standards will reach the desired level required by the Lodging House Bylaw. He advised that food storage and refrigeration (2 cu. ft. per room as in new Lodging House Bylaw) would have to be installed in some rooms, and also that renovations were required in the two community kitchens (replace sinks etc.) representing an approximate cost of \$20,000. The Medical Health Officer reported that laundry and reading rooms were also required and would represent additional expenses. It was noted that many of the Skid Road hotels were purchased several years ago and very few, if any, renovations have been done to them. Mr. Wohlgemuth, Manager of the Anchor Hotel, advised that he has taken delivery of 20 new mattresses and that he has a standing order for good secondhand mattresses to be delivered when they are available. He felt that he was doing everything he could to confer with the Bylaw within his financial means.

Following brief discussions your Committee

RESOLVED

That the Director of Environmental Health together with the Manager of the Anchor Hotel prepare for report back to the Standing Committee on Housing a schedule outlining the time required to obtain proper mattresses, proper remodelling of community kitchen facilities and to achieve satisfactory compliance with the Lodging House Bylaw.

cont'd

Standing Committee of Council on Housing 3
March 19, 1974

Clause No.2 continued

Further that the Director of Environmental Health submit to the Standing Committee on Housing a report on other hotels in the Skid Road Area detailing the time required by these hotels to meet requirements of the Lodging House Bylaw.

3. a) Skid Road - Communication of Requirements of New Lodging House Bylaw to Chinese-Speaking Lodging House Operators in the Downtown Eastside

Lynne Phipps, a community worker with the 1st United Church, submitted a brief dated March 18, 1974, for the Committee's consideration. This report outlines that Chinese-speaking Lodging House Operators in the Downtown Eastside were unaware of the requirements of the new Lodging House Bylaw due to the language barrier.

It was noted that amendments to the Lodging House Bylaw was still with the City Prosecutor, and as soon as he finished with them, the Lodging House Bylaw could be printed in large volume and distributed to lodging house owners. Following a brief discussion your Committee

RESOLVED

That the Medical Health Officer in conjunction with the Fire Chief organize a translated instructional workshop on the new Lodging House Bylaw for the Chinese-speaking Lodging House Operators in the Downtown Eastside area, to ensure that these operators are aware of the requirements outlined in the new Lodging House Bylaw.

b) Petition to Remove Section 7(f) from the Lodging House Bylaw

Lynne Phipps submitted a brief dated March 18, 1974, for the Committee's consideration. Also, she submitted a petition signed by approximately 1,100 residents and workers of the Downtown Eastside area who want the Lodging House Bylaw to be strictly enforced. Also, because Section 7(f) cannot be strictly enforced it should be withdrawn from the Lodging House Bylaw.

The brief claims that 77% of the rooms in this area are sleeping rooms, without provisions for cooking or refrigeration and thus affected by Section 7(f) [Section 7(f) of the Lodging House Bylaw states that "no person shall store perishable food in any sleeping units"]. The people living in them are on social assistance and only receive \$2.14 per day and consequently cannot afford rooms with cooking and refrigeration facilities. Lynne Phipps in support of the brief suggested that the Bylaw, as written, should be a standard of enforcement and that if a clause cannot be enforced it should not be in the Bylaw.

The Director of Environmental Health advised that stringent enforcement is extremely difficult with people having hot plates in their rooms. He also stated that he was aware of these hot plates in sleeping rooms, but was mainly concerned about storage of perishable foods (food which supports the growth of micro-organisms) without refrigeration, however,

Standing Committee of Council on Housing 4
March 19, 1974

Clause No. 3(b) continued

a real effort has been made to upgrade the standards in these rooms. He further stated that the Bylaw would not be enforced to the degree to cause undue hardship to anyone and he had not yet prepare a policy of enforcement for the inspectors to use as guidelines.

The Chairman stated that it is premature to make a major decision on this matter at this time. Following further discussions your Committee

RESOLVED

That the request of the petitioners to have Section 7(f) of the Lodging House Bylaw removed be tabled for 90 days in order to await reaction from landlords and tenants to the new Lodging House Bylaw.

RECOMMENDATION

4. Semlin Drive Family Housing Scheme

At a meeting of the Standing Committee on Housing on October 16, 1973, your Committee resolved

"THAT the Director of Housing of G.V.R.D. investigate the possibilities of developing low rental housing on City-owned sites on the

- a) S/E corner of Triumph and Semlin Streets
- b) N/E corner of Pandora and Semlin Streets
- c) S/E corner of Pandora and Semlin Streets."

The Director of Housing, G.V.R.D., presented your Committee with sketches of proposed plans for low rental family housing in this area. Following a brief discussion your Committee

RECOMMENDED

That Council approve in principle the sale of the following City-owned lands for a price of \$225,000 to G.V.R.D. for the developments of low rental family housing:

- (i) S/S of Triumph Street between Semlin and Lakewood Drive; Lots 1 - 3, Block 29, D.L. 184
- (ii) N/S of Pandora Street between Semlin and Lakewood Drive; Lots 14 - 16, Block 29, D.L. 184.

The meeting adjourned at approximately 12:00 p.m.

FOR COUNCIL ACTION SEE PAGE(S) 15 & 16

REPORT TO COUNCIL

STANDING COMMITTEE OF COUNCIL
ON SOCIAL SERVICES

March 21, 1974

A meeting of the Standing Committee of Council on Social Services was held in the No.1 Committee Room, third floor, City Hall, on Thursday, March 21, 1974, at approximately 1:30 p.m.

PRESENT: Alderman Rankin (Chairman)
Alderman Hardwick
Alderman Marzari

ABSENT: Alderman Gibson

CLERK: R. Demofsky

The Minutes of the March 7, 1974, meeting were adopted.

RECOMMENDATION

1. Mental Patients Association

At a meeting of the Standing Committee on Social Services on February 28, 1974, your Committee recommended:

"THAT the Director of Permits & Licenses report back to the Committee in three week's time on a proposed new definition within the Zoning and Development Bylaw to permit the Mental Patients Association to operate half-way houses in single family areas: this definition to only require compliance with those City regulations which affect health and safety."

This recommendation was adopted by City Council on March 12, 1974.

The Director of Permits & Licenses submitted a report dated March 18, 1974, for the Committee's consideration. This report suggests a definition for rehabilitation homes and concludes by stating that for immediate solution to the problem it is suggested that the Mental Patients Association occupy their homes as single family dwellings as presently defined in the Zoning and Development Bylaw, or if the properties are situated in an RT-2 or RM-3 District, application be made for a Development Permit for a boarding house, prior to the building being used as such.

Following brief discussions, your Committee

RECOMMENDED

THAT Council adopt in principle the report of the Director of Permits & Licenses dated March 18, 1974.

cont'd

Standing Committee of Council on Social Services 2
March 21, 1974

Clause No.1 continued

FURTHER THAT this report be referred to the Director of Planning and Corporation Counsel to be appropriately phrased and an amendment to the Zoning and Development Bylaw be submitted for Council's consideration.

2. Coast Foundation Society

Peter Tomlinson, Director of Coast Foundation Society, submitted a letter dated February 7, 1974, for the Committee's consideration, requesting the City of Vancouver to lease to C.F.S. a house in the area bounded by Oak Street, Alma Road, Cornwall and 12th Avenues for conversion into an Activity Centre.

The Supervisor of Property & Insurance also submitted a report dated March 5, 1974, for the Committee's consideration. This report advised that the City does not have a vacant building within the specified area, nor an extension of the area.

Mr. Tomlinson advised that in lieu of the City having no homes available to lease, C.F.S. has contacted C.M.H.C. re mortgage of an Activity Centre. He stated that C.M.H.C. will mortgage 2/3 of this project and that the Department of Recreation and Conservation will mortgage 1/3. (However, the Provincial Government has made no definite commitment to date.) However, the City of Vancouver must first approve this project in principle.

In response to a question from your Committee Mr. Tomlinson noted that the services of Mental Patients Association and Coast Foundation Society overlap to a very small extent (approximately 5%).

He stated that the M.P.A. deals mostly with younger people while C.F.S. deals with people of ages 35 to 65. The Medical Health Officer stated that C.F.S. was an extending variety of care resource. The Medical Health Officer and Dr. McQueen, Director of Mental Health, heartily endorsed C.F.S. and stated it was a good organization providing a valuable community need.

Following further discussions your Committee

RECOMMENDED

THAT Council approve in principle the Coast Foundation Society program for self-help rehabilitation to residents of psychiatric boarding homes in Vancouver.

INFORMATION

3. Request for Space in North Area Unit Building

A letter dated February 27, 1974, was submitted by the Child Care Foundation requesting space in the North Area Unit Building for office space, meetings, and child care during these meetings. The Medical Health Officer advised that Dr. Sanders of the North Area Unit wanted to consider all requests for space in the North Unit before making a decision. Also, the staff and services provided from the North Unit are extending, and by June there will not be enough space.

cont'd

Standing Committee of Council on Social Services 3
March 21, 1974

Clause No.3 continued

A representative of Child Care Foundation advised that this organization consisted of all parental co-ops, information centres, etc., who are involved in child care. They presently operate in the Lower Mainland but hope to spread their services throughout the Province in future. It was noted that C.C.F. is a federation of various groups and due to the time required for each group to pass the relevant resolutions (re affiliation) they are still unincorporated. However, later this year the organization would be incorporated and at that time would have a better chance of securing operating grants to lease space.

The Chairman suggested that C.C.F. locate a modest office in telephone set up and report back to this Committee with a proposal by September. At that time the Committee will consider this matter further.

Following brief discussions your Committee

RESOLVED

THAT the delegation from Child Care Federation be approved.

RECOMMENDATION

4. Management of West End Services Centre

At a meeting of the Standing Committee on Social Services on February 20, 1974, your Committee resolved:

- "A. THAT the Manager and Management Team of the West End Community Services Centre submit to the Standing Committee on Social Services as soon as possible a budget detailing the items necessary to improve the delivery of service to the public, e.g. security staff, receptionist, upgrading and carpet for front area;
- B. THAT the Manager and Management Team of the West End Community Services Centre submit to the Standing Committee on Social Services in one month's time a report outlining the objectives of the Unit, proposed terms of reference of Manager's job, including to whom or where he is to report. There should also be a report back on objectives of the various departments and agencies operating out of the West End Community Services Centre to assist the Manager and Management Team in relating management at the unit level to departmental objectives."

A report was submitted by the Management Team of the West End Services Centre dated March 19, 1974, for the Committee's consideration. (A copy of this report is on file in the City Clerk's Office.)

Part I of this report contains an itemized capital budget for physical improvement of the building, and specific definition of additional clerical and security personnel required for the immediate upgrading of the facility. The total amount of this budget is approximately \$15,000.

cont'd

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March 21, 1974

Clause No.4 continued

Part II contains a proposed management philosophy and terms of reference for the West End Services Centre.

Part III contains a specific definition of additional professional staff required to adequately service the current case load of existing services at the Centre. Furthermore, a thorough and comprehensive study of health care and social services in the West End is proposed, as well as a development of an on-going evaluation of service programs operating out of the centre. This report also points out that the integration of health care and social services at the local area level will greatly depend upon the spirit of cooperation of the staff of the facility, and their desire to make it a completely successful operation. Therefore, it is necessary for the Manager of the Centre to exercise a final choice over the selection of personnel to be working at the facility.

Mr. Dunbar of the present Management Team advised that the planning and management process of such a facility should have three inherent characteristics; perceptivity, creativity and flexibility. He stated that this Centre is located right in the community and to function effectively should be responsive to the community's needs.

The Medical Health Officer suggested that the budget of this Centre should be unified. In this way there is one budget covering all the expenses of the departments operating out of the West End Services Centre.

Commissioner Ryan pointed out that the management role is two-fold:

- (i) A management of physical plan;
- (ii) Integrating of staff and facilities.

He advised that as far as physical plan management is concerned the major user of the centre is usually responsible. Also, that he was not in favour of appointing a manager to manage the 10 (or less) people working in this centre. However, a co-ordinator is important.

The Chairman advised he was in favour of a working manager who had full control of this service centre.

Following further discussion your Committee

RECOMMENDED

THAT the report be received and referred to the Board of Administration for consideration and discussion with the departments involved, for report back to the Standing Committee on Social Services as soon as possible.

INFORMATION

5. Killarney Community Centre

At a meeting of the Standing Committee on Social Services and Finance and Administration of January 24, 1974, it was recommended:

"THAT Council approve in advance of 1974 Parks Board Budget:

cont'd

Standing Committee of Council on Social Services 5
March 21, 1974

Clause No.5 continued

- (a) The establishment of a recreational complex manager at the Killarney Community Centre to co-ordinate and manage on a full time basis, the centre, pool, rink, and related programs in Killarney Secondary School, feeder schools and Community Halls, with salary and classification to be determined by the Board of Administration.
- (b) The establishment of two additional permanent community workers at Killarney Community Centre and one temporary recreational worker for a period of one year, with salary and classification to be determined by the Board of Administration.
- (c) An interim budget of \$3,500 for supplies, etc. for the Killarney Community Centre.

FURTHER THAT Council instruct the Board of Administration to expedite classification, salary and appointment of the 3 community workers referred to in (b) above.

This recommendation was approved by City Council on February 5, 1974.

When questioned why the staff has not yet been hired Commissioner Ryan advised that the matter of classification was presently before the Parks Board.

The meeting adjourned at approximately 3:40 p.m.

FOR COUNCIL ACTION SEE PAGE(S) 16 & 17

REPORT TO COUNCIL
STANDING COMMITTEE OF COUNCIL ON
FINANCE & ADMINISTRATION

March 21, 1974

A meeting of the Standing Committee on Finance and Administration was held in No. 2 Committee Room, Third Floor, City Hall, on Thursday March 21, 1974 at 1:30 p.m.

PRESENT: Alderman Bowers (Chairman)
Alderman Harcourt
Alderman Volrich
Alderman Linnell

CLERK: Marilyn Clark

The Minutes of the "In Camera" meeting dated February 28, 1974 and Special Meeting on Store Closing Hours dated March 12, 1974 were adopted.

RECOMMENDATION AND CONSIDERATION:

1. Cultural Grants

In dealing with cultural grants this day, your Committee had for its information a report from the Director of Social Planning for consideration and a letter from the Director of Finance in regard to the Vancouver Art Gallery grant request, both of which are attached.

Following discussion, your Committee took action as follows and RECOMMENDS the following grants be approved:

| A. Name of Organization | 1974 Request | 1973 Grant | 1974 Recommendation |
|--|---------------|------------|---------------------|
| Early Music Society | 4,000 | 1,500 | 1,800 |
| New Music Society | 2,000 | - | 500 |
| Chamber Choir | 3,000 | 500 | 600 |
| *Gallery Singers | 635 | 125 | 635 |
| *Condition: One hundred and thirty-five dollars to be used to defray half the cost of the rental of the Playhouse Theatre for performances and \$500 for the purchase of 125 tickets for each of four concerts at senior citizens' rates of \$4 each. | | | |
| City Hall Choristers | 350 | 350 | 350 |
| Anna Wyman | (unspecified) | - | 3,000 |
| Paula Ross | 15,863 | - | 500 |
| Vancouver Opera Assoc. | 27,000 | 15,000 | 16,800 |
| **Playhouse Theatre | 45,000 | 30,000 | 33,600 |
| **This grant for the 1974-75 operating season. | | | |
| City Stage | 9,110 | 5,000 | 8,000 |
| (The Director of Social Planning to discuss with City Stage the possibility of outdoor performances on the Granville Mall.) | | | |
| Theatre in the Park | 5,000 | 2,500 | 2,000 |
| Shakespeare in the Park | 7,500 | 5,000 | 2,500 |
| Tamahnous Theatre Workshop | 2,000 | - | 500 |
| New Play Centre | 5,000 | - | 500 |
| Arts Club Theatre Society | 10,000 | - | 500 |
| Native Daughters | 600 | 600 | 600 |
| Community Music School | 10,000 | 8,500 | 9,500 |
| (If possible this general grant to be used to make bursaries available.) | | | |

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Administration
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| <u>Name of Organization</u> | <u>1974 Request</u> | <u>1973 Grant</u> | <u>1974 Recommendation</u> |
|-----------------------------------|-------------------------|-----------------------|--------------------------------|
| Jr. Club for Performing Arts | 1,000 | - | 1,000 |
| Vancouver East Cultural Centre | 25,600 | 29,400 | 25,600 |

- B. In the case of the Vancouver Art Gallery, the Committee had for its consideration a memo from the Director of Finance. The Committee RECOMMENDS:
- THAT an amount of \$155,050 be granted the Vancouver Art Gallery, \$150,269 to be provided for operating costs and \$4,781 for major repairs, new and non-recurring, and
- FURTHER THAT the Art Gallery be notified that \$979 of unexpended City funds from the 1973 grant is still on hand.
- C. The recommendation of the Director of Social Planning, that a \$500 grant be provided the Metropolitan Co-operative was tabled pending a report from the Director of Finance on the tax exempt status of this group as a non-profit society.
- D. The grant request of the Vancouver Symphony Society was deferred pending hearing of that group at the meeting of this Committee on April 4, 1974.

E. Your Committee

RECOMMENDS:

THAT grants not be provided the following organizations;

| | <u>1974 Request</u> |
|---------------------------|---------------------|
| Vancouver Radio Orchestra | 1,500 |
| Trinidad Cavaliers | 1,500 |
| Ballet Horizons | 3,820 |
| Breadbakers Puppets | 2,400 |
| Community Arts Council | 100 |
| Metro Community Council | 1,500 |
| Media Free Press | (unspecified) |

F. CONSIDERATION:

In dealing with the grant request from the Kiwanis Club, the motion put to the Committee to grant \$400 resulted in a tie vote and therefore, is submitted for Council CONSIDERATION.

RECOMMENDATION:

2. Store Closing Hours

A special meeting of the Finance and Administration Committee was held in the Council Chamber on March 12, 1974 to hear delegations in respect to the above. There was at that meeting overwhelming support for the retention of the existing Shops Closing By-law. The decision on the matter was referred to a future meeting of the Committee for final determination. Enforcement of the present by-law, it was agreed, is very difficult. However the majority of the people speaking to the issue indicated they wanted no change.

Men's hairstylists were the one group of shop keepers attending that March 12, 1974 meeting, who requested a change be made to the present by-law. They have been operating within the provision of

Standing Committee on Finance and
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March 21, 1974 3

Part II of the Shops Closing By-law No. 4462, which regulates the hours of business of barber shops. This section restricts those hours of business to five days in each week and provides for those shops to be closed for one whole business day in each and every week of the year.

Your Committee RECOMMENDS:

THAT no further action be taken in regard to the Shops Closing By-law except for Part II which regulates the hours of business of barber shops and in that regard the Corporation Counsel be instructed to draft an amendment to the by-law which will repeal the requirement that barber shops be closed for one full business day each week.

INFORMATION:

3. Potential Changes in Taxation Policy

In October, 1973 the Finance and Administration Committee considered the report of the Director of Finance regarding possible changes in taxation policies under the following subject headings:

- i) Special area/special purposes tax - essentially a differential mill rate by use and/or area.
- ii) Parking tax - on parking spaces downtown
- iii) Taxation of improvements at 100% of value
- iv) Added value tax - a tax on value added through rezoning

A staff committee was established with representation from the Departments of Finance, Planning, Law and Engineering to pursue these items in depth. Because of the work load and staff changes in the various departments it will be several months before a report could be forthcoming. The Director of Finance, at this meeting, was seeking some direction from the Committee.

Because of the importance of the issue and the far reaching effects, the Committee Members felt that there should be input from the community in regard to these changes. Discussion centered around whether consultants should be hired, whether a commission should be established to examine the matter, or whether, perhaps, a joint staff and citizens' committee should deal with the issue.

It was finally RESOLVED:

THAT the Director of Finance will investigate the possibility of hiring consultants to work with the city staff and prepare a report for this Committee on i, ii, and iv above and that the city staff continue preparation of a report on item iii.

4. Dog Pound Operation

The Standing Committee on Finance and Administration meeting of January 24, 1974, while reviewing the budget of the Permits and Licenses Department, City Pound section, it was RESOLVED:

THAT Mr. Bethell be asked to report on the 'patrol of city for picking up dogs' and the possibility of saving 30% of the amount designated for this service and what changes would have to be made in order to implement this saving.

A report of the Board of Administration dated March 14, 1974 on the Dog Pound operation was presented to the Committee for its consideration this day.

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Administration
March 21, 1974 4

The report included comments of the Director of Permits and Licenses as follows:

"The control of dogs in the City has been a continuing problem for many years resulting in many complaints from the public. This reached a peak during 1972 to the point where Council, on April 10, 1973, granted an additional sum of \$50,000 to the Pound Budget in order to hire more Pound Officers particularly for the summer months, as well as other administrative changes. To eliminate the temporary summer help, which in effect is reducing the staff to the 1972 level, will not give the amount of coverage found to have been necessary in 1972. Even with the higher level of service, a large number of complaints are still being received.

The fee structure was increased at this time to provide the additional sum of money referred to above. This procedure was in keeping with the policy which has been in effect for many years whereby license fees are set amounts sufficient to cover operating costs. To increase the fees again while lowering the service being provided would be a change in this concept and could result in Citizen complaints."

The Committee RESOLVED:

To receive the report of the Board of Administration and expressed their satisfaction with the operation as it presently stands.

5. Analysis of City's Accident Cost Experience from 1969 to Date and Activities of Safety Division

The Board of Administration report dated March 18, 1974 was received following the request of the Finance and Administration Committee at their meeting of October 4, 1973 for such a report. The report included history, activities and cost of the Safety Division of the Personnel Services Department.

It was RESOLVED:

THAT the report of the Board of Administration submitted for information be received.

Note: Time of meetings:

It was determined that the next two meetings of the Committee to be held April 4 and April 11, begin at 1:00 p.m. in order that cultural grant appeals and departmental budget appeals may be fully heard.

The meeting adjourned at approximately 3:20 p.m.

REPORT TO COUNCILSTANDING COMMITTEE OF COUNCIL
ON CIVIC DEVELOPMENT

March 21, 1974

A meeting of the Standing Committee of Council on Civic Development was held on Thursday, March 21, 1974 at approximately 3:40 p.m. in the No. 1 Committee Room, third floor, City Hall.

PRESENT: Alderman Hardwick (Chairman)
Alderman Bowers
Alderman Massey

ABSENT: Alderman Pendakur

ALSO PRESENT: Alderman Rankin

CLERK: M. Kinsella

INFORMATION1. Meeting with Citizens' Committee on Langara

The Civic Development Committee, at a public meeting on December 17, 1973, established a Citizens' Committee to act in an advisory capacity to the Standing Committee and to Council re development of Langara lands.

Representatives of the Citizens Committee on Langara discussed with the Committee their present position with respect to the proposed development of Langara lands. The Citizens Committee is concerned that the present plans for development Langara, e.g. an ice rink, Y.M.C.A. complex, cultural centre, etc., could result in over development of the area and could interfere with other outdoor recreation facilities such as trails, lawn bowling etc. The Citizens' Committee also urged that Council reconsider its decision to develop twenty acres of housing at Langara until other means of raising the \$4.5 million have been fully explored.

Mr. Pulle, Chairman of the Committee, advised that they have been actively exploring with their local M.P. and M.L.A. the possibility of Federal-Provincial assistance in maintaining the total area for recreational use. Mr. Pulle suggested that the present timing re the development of the lands -- a public hearing in July and re-payment of the \$4.5 million to the City by December -- places a number of difficult restrictions upon the Committee with respect to developing plans for alternate development proposals; undertaking a community survey of recreation needs for the area etc.

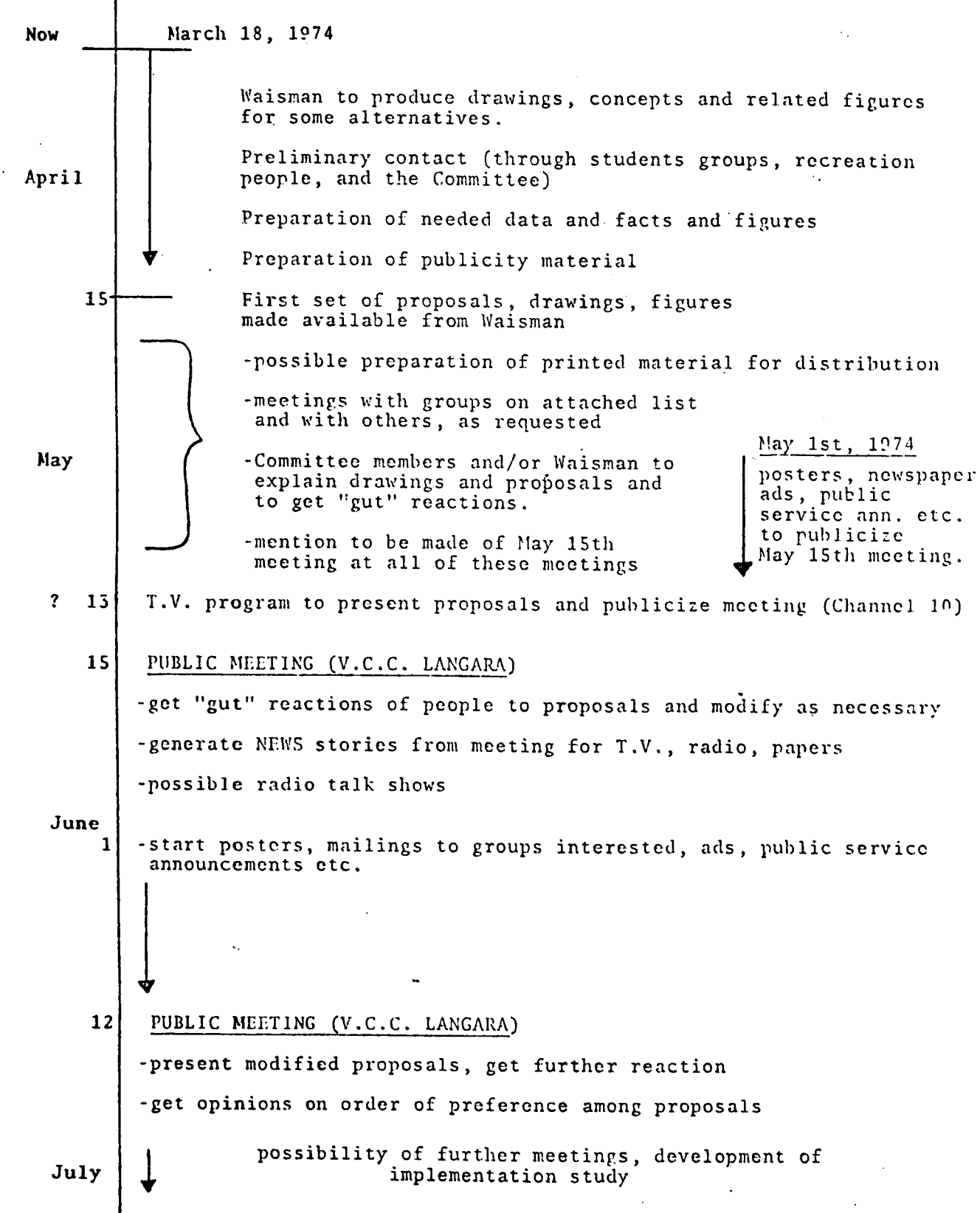
Another concern of the Committee is lack of funds to ensure active community participation with respect to any development of the lands, public notices etc. The Chairman advised that Council on March 19, 1974 approved a recommendation of the Director of Planning in his report dated March 14, 1974 on Langara Consultants, Terms of Reference, with respect to approval of an additional amount of up to \$5,000 for special consultants and suggested that some of this money might be made available for expenses incurred with respect to public meetings.

cont'd ...

Clause No. 1 (cont'd)

Other members of the Citizens Committee spoke in support of the Committee's position on development of the Langara lands. In addition, Mrs. H. Moran, representative of Golfers, asked for and received assurance from civic officials that the proposed golf course will be regulation size (6,000').

The Citizens' Committee also submitted the following time-table with respect to development of these lands:



*N.B. Council Civic Development Committee to be involved throughout, as they see fit.

Clause No. 1 (cont'd)

RESOLVED

THAT the Standing Committee on Civic Development concurs with the time-table for development of Langara lands as submitted by the Citizens' Committee on Langara and further agrees that it will meet further with the Committee prior to the public meetings of May 15 and July 12;

FURTHER THAT the Director of Planning make funds available to the Citizens Committee on Langara for any necessary advertising, rent of meeting rooms, etc., with respect to these public meetings.

2. Administration of Heritage Areas

Under date of March 21, 1974, the Director of Planning submitted the following memo on administration of heritage areas:

"The process of preserving heritage buildings or areas falls roughly into two parts. The first part consists of identifying those areas or buildings and then designating them. The second, and perhaps in many ways more difficult part, involves securing the continued existence of these areas and buildings, seeing that they are well maintained, and that the character which caused their designation in the first place is consistently upheld.

With the impending amendment to the City Charter to give the City the power to designate heritage buildings or areas, the recently established Heritage Advisory Board is the appropriate body to carry out the function of identifying and recommending any designations on a City-wide basis. The Historic Area Advisory Board (HAAB) was originally set up to oversee a specific area designated under provincial legislation. It is suggested that the second part of heritage preservation should continue to be performed in the case of Gastown and Chinatown, by Advisory Boards to follow in the tradition of H.A.A.B. It is suggested further that there should be two Boards, one for Gastown and one for Chinatown, to reflect the different characters of the two areas. These Boards would, in fact, correspond to Local Area Planning Committees, and would have an extended function than purely of heritage preservation. The present proposal of the Planning Department is that heritage preservation should not be treated as a separate issue but should, in fact, be considered as part of a Local Area Planning program.

Some structural changes are appropriate if this general policy is to be followed. For example, at the present time, the Director of Planning or his nominee is Chairman of the H.A.A.B. It seems appropriate that the Board should elect a Chairman from among its membership. A Planning Department staff member should work with the Board and should act as secretary. It might also be appropriate to have a representative from each of the two new Boards on the Heritage Board, because of the special historical significance of Gastown and Chinatown. It would not be appropriate to have representation from all Local Area Planning Committees represented on the Heritage Board."

RESOLVED

THAT the Director of Planning report back to the Standing Committee on Civic Development on the composition and function of the proposed Gastown and Chinatown Historic Area Planning Committee.

3. West End Parking

The City Engineer submitted a report dated March 5, 1974 on West End Parking. This report is directly related to West End Policy Guideline #9

"Increase the use and availability of off-street parking.
Reduce heavy on-street parking."

The report put forward a number of proposals with respect to revised parking regulations in the West End. These were as follows:

"a. No change

Not changing the existing regulations would imply a continuation of the high level of street utilization. While various external factors may affect the level of car ownership, it would be more reasonable to assume that the current condition would prevail for some time to come.

b. "Parking Time Limit 2 Hours - 8 a.m. to 6 p.m."

Such a regulation on streets adjacent to commercial areas would drive the all-day worker-parker either into commercial lots, into off-street apartment parking, onto transit or deeper into the residential area. It seems most likely that, given the relatively low rates charged for off-street apartment parking as compared to off-street commercial parking, the worker would rent off-street space in apartment buildings. Inasmuch as the off-street supply in the areas adjacent to the commercial districts is insufficient to meet the tenant demand, this reaction from the worker parker could tend to reduce the overall inventory available to the West End resident. While the restriction may be acceptable for some areas in principle, past experience indicates that it is difficult to enforce.

c. The installation of parking meters adjacent to commercial streets

The implications of installing meters would be even more severe than a time restriction, since some of the shoppers may be tempted to occupy the "free" street space which would be available deeper within the residential area. The enforcement of parking meter regulations is relatively simple, and the effects would be felt immediately."

The report also noted that it is proposed to refer the above proposals to the West End Team to obtain public input. Upon analysis of the public input and in conjunction with the data presently available, the City Engineer proposes to prepare a final block-by-block plan for revised parking regulations in the West End.

RESOLVED

THAT the City Engineer report back to the Standing Committee on Civic Development as soon as possible with specific area-by-area West End parking recommendations, taking into consideration West End Policy Guideline #9:

"Increase the use and availability of off-street parking. Reduce heavy on-street parking."

FURTHER THAT following discussion of this report with the Committee, that the City Engineer obtain, in conjunction with the West End Team, public response to the proposed area-by-area West End parking recommendations.

RECOMMENDATION AND INFORMATION4. Draft Interim By-law for Signs and
Zoning in the Historic AreaA. Proposed Sign By-laws for Chinatown
and Gastown Historic Areas

The Director of Planning submitted for consideration draft sign by-laws for the Chinatown portion of the Historic area (H-A.1) and for the Gastown portion of the Historic area (H-A.2). The Deputy Director of Planning advised that Planning Department staff are currently working on amendments to the Zoning By-law with respect to signs throughout the City.

The draft by-laws before the Committee this date are specific outlines of proposals with respect to signs in the H-A.1 and H-A.2 historic areas. These proposals were originally developed in conjunction with the Historic Area Advisory Board. The Deputy Director of Planning requested the Committee's approval of the draft sign by-laws for the two historic areas as interim guidelines for staff in administering the sign by-law. These two draft by-laws will eventually be incorporated into the new Zoning By-law which is under preparation.

RECOMMENDED

THAT Council approve the draft sign by-laws for the Chinatown portion of the Historic area (H-A.1) and the Gastown portion of the Historic area (H-A.2) as interim guidelines for the administration of the Sign By-law in these areas pending development of the new Zoning By-law.

B. Proposed Zoning By-laws for Chinatown
and Gastown Historic areas

Your Committee had for consideration draft Zoning By-laws submitted by the Director of Planning with respect to the Chinatown Historic Area Schedule H-A.1 and the Gastown Historic Area Schedule H-A.2. These proposed by-laws were discussed in detail with the Deputy Director of Planning and other Planning staff present at the meeting.

It was noted that neither of the proposed By-laws contain any outright uses for the area. The Deputy Director of Planning explained the reason for making all proposed housing discretionary is to ensure that the shape and form of the building has due regard to the historic character of the areas. Following discussion, the consensus of the Committee was that the draft by-laws be amended to include some outright uses. Other minor amendments were also suggested by your Committee.

RESOLVED

THAT the Standing Committee on Civic Development approves in principle the proposed Zoning By-laws for the Chinatown Historic Area Schedule H-A.1 and the Gastown Historic Area Schedule H-A.2;

FURTHER THAT the Director of Planning be instructed to submit to Council for approval, as early as possible, draft Zoning By-laws for the H-A.1 and the H-A.2 historic areas as amended this date by the Standing Committee on Civic Development and that at the same time, the Director of Planning also request Council approval to submit the draft by-laws to a public hearing.

RECOMMENDATION

5. Proposed Parking Policy in the Downtown Commercial Area

Your Committee had for consideration the following report from the Director of Planning and the City Engineer dated March 15, 1974:

"INTRODUCTION

History

During 1973, the Civic Development Committee considered the question of a Downtown Parking Policy to recognize and enhance the City's stated goal of increasing transit use downtown. Proposals for developers providing cash payments to the City in-lieu-of providing parking were considered. The Committee adopted the following policies in principle:

1. The parking space needs should be based on both the anticipated changes in transportation modes from the automobile to transit for downtown trips and the limited anticipated roadway capacity over the planning period.
2. Regular long term (all day) parking for commuters should be discouraged. To discourage long term parking, office uses be required to provide up to 33% of their demand, at the discretion of the City.
3. Parking space should be available primarily for short term business and shopper use.
4. The off-street parking space provision for all new developments, with the exception of office buildings, should be sufficient to meet their anticipated peak parking needs or a less amount as determined by the City.
5. As a further amenity control, parkades should not be permitted in the downtown core. However, parkades should be permitted as a conditional use in most other downtown zones.
6. (a) Developers may be required to make a cash payment to the City in-lieu-of providing all, or a portion of, their parking space provisions. This cash payment per parking stall be in accordance with the following formula:

$$\text{Cash Payment} = \frac{90}{100} \left(S + \frac{L \times 325}{6} \right)$$

Where - $\frac{90}{100}$ represents the portion which the City will tax away,

S represents the current estimated construction cost per parking stall,

L represents the current estimated value of land per square foot in the downtown peninsula,

325 represents the approximate number of square feet per parking space

6 represents the assumption that the parking facility will be six stories in height.

- (b) The proposed charge on future office developments in lieu of reduced parking requirements (as detailed in the report to this Committee on December 6th from the Finance, Engineering and Law Departments and referred to as the ODPC) be referred to the Finance and Administration Committee for examination in conjunction with other proposed taxation policies in the downtown. This proposal had contemplated a levy on future office developments in lieu of the reduction in parking provision from 100% to 33% of future demand (1 space per 800 sq. ft. to 1 in 2400 sq. ft.). The levy was to be based on a fixed percentage of the capital cost of a parking stall, for each stall not required by virtue of the reduced requirements.

Clause No. 5 (cont'd)

- (c) Use of these funds was to be specified by Council rather than earmarked for any purpose.
7. On-street parking space and on-street loading space should be phased out as necessary to assist in providing sufficient space to accommodate the peak demands of moving vehicles or pedestrians, depending on the street concerned.

The City Engineer and Director of Planning were directed to report further on the proposals, including a mechanism for implementing the required by-law(s).

Present Status

The above proposals incorporated the Committee's desire for flexibility and discretion in setting the amount of parking to be provided, with the developers making a cash payment in-lieu of providing parking. However, this approach extends beyond the City's present taxation powers as contained in the Charter, since the City may not legislate different regulations for identical uses in the same area. The Corporation Counsel has advised us that the implementation of the above proposals would require a Charter amendment. If the pay-in-lieu policy were to be enforced through the specific provisions of a new by-law, it would be a form of taxation which is presently unauthorized. If it was to be applied at the developers' discretion, it would be equivalent to 'selling a relaxation of the by-law', which is also presently not authorized by the Charter.

Proposal

The following proposal was prepared to provide a basis for public discussion, on the assumption that Council will ultimately decide to seek a charter amendment to implement a pay-in-lieu policy. The proposal includes:

- (a) establishment of parking guidelines, based on parking demands for various land uses. (These assume a modal shift to 60% transit, 40% automobile.)
- (b) establishment of interim parking provisions for various land uses, varying according to the location, which may be lower than the guidelines and in some locations even zero.
- (c) application of the principle of payment in-lieu of parking construction (PPPC) at the developer's option if he wishes to provide less parking than required in the provisions in (b).
- (d) consideration be given to levying a charge on all developers in those instances where parking provisions (from 'b') are below the parking guidelines (from 'a'). This is a generalization of the principle of the ODPC which when previously proposed had pertained to office developments only.

This proposal provides the flexibility the Committee wishes, since special areas such as the Historic Area can be identified and accorded special treatment under (b). It maintains a distinction, which seems important to your officials, between parking policy (with planning and transportation objectives) and taxation policy. The taxation implications of the generalized ODPC in section (d) should be included in the Finance and Administration Committee's review of the ODPC.

A proposal such as this, involving both optional and mandatory payment as a substitute for construction of parking, may have significant effects on certain types of development, particularly alterations and changes in use. Your officials suggest that it would be appropriate to adopt the interim parking guidelines as attached, without immediate application of the PPPC or the ODPC. These aspects of the proposal, as well as its overall impact on developments, should be referred to interested parties for comment.

This proposal is compatible with Alternative #1 of the Technical Planning Board report dated February 20th, 1974.

cont'd

Standing Committee of Council on Civic Development 8
 March 21, 1974

Clause No. 5 (cont'd)

There was intensive discussion on the contents and recommendations of this report with all those present. The report concluded with five recommendations which were considered by your Committee, amended, and recommended to Council as follows:

RECOMMENDED

- A. THAT the following be approved as parking guidelines for the Downtown area:

PARKING DEMAND

| <u>USE</u> | <u>PARKING SPACES</u> |
|------------------|---|
| | One space per: |
| Hotel/Motel | 1.8 units |
| Offices | 800 sq. ft. |
| Retail | 1500 " " |
| Public House | 125 " " |
| Meeting Facility | 100 " " |
| Restaurant | 200 " " |
| Department Store | 425 " " |
| Other Uses | As set out in Schedule 'B' of the Zoning & Development By-law |

NOTE: Although some uses generate their greatest demand for parking in the evening, the above requirements are predicated upon normal mid-day demands, when the parking inventory is highly utilized.

- B. THAT approval be given to guidelines for a maximum parking provision as follows:
- (i) no parking be permitted in the "historic area";
 - (ii) in the CM-2 core, the parking provisions should be that a developer not be permitted to develop more than 50% of the demand for uses other than offices and 16% of the demand for office use;
 - (iii) in the remainder of the downtown the provision should be 100% of the guidelines for non-office uses and 33% of the guidelines for offices.
- C. THAT the following items be referred to the Standing Committee on Finance and Administration for consideration:
- (i) the generalized ODPC proposal
 - (ii) the Corporation Counsel be instructed to seek a Charter amendment to permit payment-in-lieu of parking requirements at the option of the developer;

The meeting adjourned at approximately 5:20 p.m.